

**MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 271
Bloomington, Minnesota**

June 26, 2017

- I. ROLL CALL Pursuant to due call and notice thereof, and there being a quorum present, the School Board of Independent School District 271, was called to order by Chair Ric Oliva at 7:00 p.m. on June 26, 2017, in the Arlene Bush Board Room at the Educational Services Center, 1350 West 106th Street, Bloomington, Minnesota.
- Members Present Ric Oliva, Chair; Tom Bennett, Vice Chair; Nelly Korman, Clerk; Jim Sorum, Treasurer; Maureen Bartolotta, Dick Bergstrom and Dawn Steigauf.
- Administration Present Les Fujitake, Eric Melbye, Rod Zivkovich, Mary Burroughs, Dave Heistad and Tamra Sieve.
- Attorney Present David Holman.
- II. PLEDGE OF ALLEGIANCE Recited.
- Chair Ric Oliva moved to establish a closed session upon conclusion of the meeting for the purpose of continuing Superintendent evaluation for the 2016-2017 school year. Seconded by Jim Sorum. Motion carried unanimously.
- III. APPROVAL OF THE AGENDA Maureen Bartolotta moved, Dick Bergstrom seconded, to approve the agenda. Motion carried unanimously.
- IV. RECOGNITION OF STUDENTS/ STAFF/PUBLIC A moment of silence was observed in remembrance of students and staff lost during the 2016-2017 school year.
- V. PART A
1. *Board Business*
- Minutes
- Personnel Items
- a. Minutes of the Regular Meeting of the School Board on June 12, 2017.
- b. Licensed Personnel: Resignations, Employments, Changes of Status, Changes of Status Correction, Rescission of Contract Offer. Administrative Personnel: Changes of Status. Independent Personnel: Position Elimination, Resignation, Changes of Status. Classified Personnel: Terminations, Resignations, Employments, Changes of Status.
2. *Field Trip Approval* RESOLVED, that the School Board of Independent School District 271 approves the field trip per the attached list (on file).
3. *Contracts/Agreements*
- NCC/T2C Program
- 2017-2018
- a. RESOLVED, that the School Board of Independent School District 271 approves the income contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Normandale Community College, to provide services known as T2C to district students during the 2017-2018 academic year.

Joint Powers
NCC/Dimensions
Academy

b. RESOLVED, that the School Board of Independent School District 271 approves the Joint Powers Agreement with Minnesota State Colleges and Universities (MNSCU), for the Dimensions Academy High School program located at Normandale Community College.

NWHSU/BCCA
2017-2018

c. RESOLVED, that the School Board of Independent School District 271 approves the income contract with Northwestern Health Sciences University to provide instruction to Bloomington Career and College Academy students during the 2017-2018 academic year.

4. *Finance*
Donations

a. RESOLVED, that the School Board of Independent School District 271 accepts donations, as indicated in the background, in the amount of \$20,103.30.

Finance Reports

b. Statement of Revenues and Statement of Expenditures for the months of February, March and April 2017.

Maureen Bartolotta moved, Dick Bergstrom seconded, to approve Part A items in accordance with all of the written material submitted to the School Board. Motion carried unanimously.

VI. PART B

BFT Contract
2017-2019

Dick Bergstrom moved, Dawn Steigauf seconded, that the School Board of Independent School District 271 approves and ratifies the 2017-2019 Negotiated Contract between Independent School District 271 and the Bloomington Federation of Teachers. On roll call vote, motion carried 5-1-1, with Director Bergstrom voting no and Director Korman abstaining; her spouse is a teacher.

The Bloomington Federation of Teachers ratified the tentative agreement for the 2017-2019 Master contract on June 5, 2017. The tentative agreement includes salary schedule improvements of 2% each year of the contract. In addition, the tentative agreement included the following:

- Moving Early Learning Services licensed positions to the teacher master agreement
- Moving Licensed School Nurses to the teacher master agreement
- Unrequested Leave of Absence language updates
- Parent/teacher conference scheduling language
- Updated language regarding online classes for lane change credit
- Addition and/or modification of Memorandums of Understanding, including:
 - Change of working schedule
 - Schedule C update plan
 - Early Learning Services
 - ABE/Choice study team
 - Special Education conferences

Assistant Superintendent Eric Melbye expressed appreciation to the BFT and the District negotiating teams for their willingness to work for two full days in order to reach an agreement. The teams will be invited to a School Board meeting in September to be acknowledged for their work in this process.

Health Services
Contract 2015-2017

Tom Bennett moved, Dick Bergstrom seconded, that the School Board of Independent School District No. 271 approves the 2015-2017 Negotiated Contract between the School District and Health Services – BFT Local #1182. On roll call vote, motion carried 6-1 with Director Bergstrom voting no.

The Health Services Employees, BFT Local #1182, ratified the tentative agreement for the 2015-2017 Master contract on May 25, 2017. The tentative agreement includes salary schedule improvements of 1.5% for 2015-2016 and 1.5% for 2016-2017. In addition, the tentative agreement includes the following:

- Increase to license/certification stipends both years
- District contribution to health insurance (7.2) = per LMC recommendation and Board approval
- Deductible/Out-of-pocket in-network maximum (7.2.1.b) = per IRS
- Out-of-pocket out-of-network maximum (7.2.1.d) = per IRS
- District contribution to HSA (7.3.1) = per IRS & contract
- Updated use of sick leave per MN Statute 181.9414 (8.1.2)
- Added Military Leave language (8.8)
- Modified job posting language (9.6)
- “Housekeeping” changes

The proposed plan is within the allocations for contract settlements approved by the Board.

Health Services
Contract 2017-2019

Tom Bennett moved, Maureen Bartolotta seconded, that the School Board of Independent School District No. 271 approves the 2017-2019 Negotiated Contract between the School District and Health Services – BFT Local #1182. On roll call vote, motion carried 6-1 with Director Bergstrom voting no.

The Health Services Employees, BFT Local #1182, ratified the tentative agreement for the 2017-2019 Master contract on May 25, 2017. The tentative agreement includes salary schedule improvements of 2% for 2017-2018 and 2% for 2018-2019. In addition, the tentative agreement includes the following:

- Increase to license/certification stipends both years
- Increase to 10L and 15L year one, and to all longevity levels year two
- District contribution to health insurance (7.2) = per LMC recommendation and Board approval
- Deductible/Out-of-pocket in-network maximum (7.2.1.b) = per IRS
- Out-of-pocket out-of-network maximum (7.2.1.d) = per IRS
- District contribution to HSA (7.3.1) = per IRS & contract
- “Housekeeping” changes

The proposed plan is within the allocations for contract settlements approved by the Board.

Community Ed
Independent Hourly
Wage & Benefit Plan
2017-2019

Dawn Steigauf moved, Nelly Korman seconded, that the School Board of Independent School District No. 271 approves the 2017-2019 Community Education Independent Hourly Employees Wage and Benefit Plan. On roll call vote, motion carried 6-1 with Dick Bergstrom voting no.

This resolution updates the Community Education Independent Hourly Employees Wage and Benefit Plan for the 2017-2019 school years.

Here are the highlights of the proposed plan:

- Deductible/Out-of-pocket in-network maximum (7.2.1.b) = per IRS
- Out-of-pocket out-of-network maximum (7.2.1.d) = per IRS
- District contribution to health insurance (7.2) = per LMC recommendation and prior Board approval
- District contribution to HSA (7.3.1) = per IRS & contract
- Clarified HSA Hardship Advance language (7.3.5)

- Wage Schedules (Schedules A1 & A2) = 2.0% increase on each cell (except longevity) in both years.
- Casual Hourly Wage Schedules (Schedules B1 & B2) = 2.0% increase on each cell in both years.
- HSA for newly hired (Appendix C) = per IRS & contract
- “Housekeeping”

The proposed plan is within the allocations for contract settlements approved by the Board.

Independent Salaried
Salary & Benefit Plan
2017-2019

Maureen Bartolotta moved, Dawn Steigauf seconded, that the School Board of Independent School District No. 271 approves the 2017-2019 Salary and Benefit Plan for Independent Salaried Employees. On roll call vote, motion carried 6-1 with Dick Bergstrom voting no.

This resolution updates the Independent Salaried Employees Plan for the 2017-2019 school years. The proposed plan includes salary schedule improvements of 2% to the PEG (base) salary for 2017-2018 and 2% to the PEG (base) salary for 2018-2019. In addition, the tentative agreement includes the following:

- Deductible/Out-of-pocket in-network maximum (7.2.1.b) = per IRS
- Out-of-pocket out-of-network maximum (7.2.1.d) = per IRS
- District contribution to health insurance (7.2) = per LMC recommendation and Board approval
- District contribution to HSA (7.3.1) = per IRS & contract
- Clarified HSA Hardship Advance language (7.3.4)
- HSA for newly hired (Appendix B) = per IRS & contract
- “Housekeeping”

The proposed plan is within the allocations for contract settlements approved by the Board.

Director Bergstrom shared that his reason for voting no on the contracts is that it exceeds his personal commitment to settlements being affordable and, more importantly, being sustainable long term.

Extending Probationary
Period of a Teacher
Agreement

Jim Sorum moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves the Employment Agreement between the District and probationary teacher Shelley Harris, extending her probationary period. Motion carried unanimously.

Shelley Harris is currently employed as a probationary long call reserve teacher by the District. Said teacher will complete her probationary period June 8, 2017 and has acquired a second year long call position for the 2017-2018 school year. Ms. Harris has received tenure in another district, therefore only needing one year of probation to reach tenure in District 271. In order to extend the long call position to a second year, said teacher has voluntarily agreed to extend her probationary period for the 2017-2018 school year. The purpose of the agreement is to allow said teacher to fulfill the Long Call Authorization for the 2017-2018 school year, thereby waiving her right to the acquisition of continuing contract rights for that period. Under this agreement said teacher has voluntarily agreed she will not achieve a continuing contract for the 2017-2018 school year. Shelley Harris also agrees she does not have continuing contract rights for the 2018-2019 school year.

District Achievement
Report-MAP Results

Dr. Dave Heistad, Executive Director of Research, Evaluation and Assessment, gave a District Achievement Report to the School Board indicating results of MAP (Measures of Academic Progress) testing. The assessment indicates productivity (growth) from fall to spring for grades 1 and 2, and spring to spring for grades 3-9. Results are positive. The overall percent of students meeting national growth targets in Reading increased by 4% over last year. A district wide Q-Comp goal for elementary students was to increase Reading from 54.2% (goal for 2016) to 57.2% in 2017. The 2017 goal was exceeded with Reading growth reported at 58.2%. The overall percent of students meeting national growth targets in Math increased by 3.8% over last year. Dr. Heistad also reported growth results for Math and Reading by year and specific groups by ethnicity, English language learners, Special Education students and free/reduced group of students. Dr. Heistad will share MCA assessment results with the School Board in August.

Cyber Risk Insurance
2017-2018

Dick Bergstrom moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves the purchase of Cyber Risk Insurance with Beazley Breach Response Insurance Company for the period of August 1, 2017, through October 1, 2018. The annual premium is \$23,281.85 and will be prorated the first year to allow for a fourteen month term to fall in line with our annual October 1 general liability insurance package renewal. Motion carried unanimously.

The Beazley Breach Response (BBR) is an insurance, loss control and risk mitigation service that provides a comprehensive service to notify and protect the customers of policyholders that have suffered a data breach. The BBR Services team focuses on the coordination of the expert forensic, legal, notification and credit monitoring services that clients need to satisfy all legal requirements and maintain customer confidence. The recommended program provides for \$3,000,000 of liability coverage. This policy will provide coverage for Regulatory Defense, Penalties, Fines, Extortion, Data Protection, Business Interruption and Credit Monitoring for data breach events that are unknown to ISD 271 at the time of policy inception. Coverage and retention levels are based on consulting advice from District's Insurance agent, Kraus-Anderson Insurance.

Long Term Facility
Maintenance Ten
Year Plan/Budget

Maureen Bartolotta moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves the attached Ten Year Long-Term Facility Maintenance Program Budget and authorizes the current amount to be included in the District's long-term facility maintenance projects application for long-term facility maintenance revenue. Motion carried unanimously.

Change in legislation in 2015 requires the School Board to approve a ten year long-term facility maintenance program budget for its facilities to be able to levy for the Alternative Facilities pay-as-you-go, Debt Service on Alternative Facilities Bonds and Health and Safety funding for the 2018-2019 school year.

Intermediate District 917 Long Term Facility Maintenance Plan Jim Sorum moved, Dawn Steigauf seconded, that the School Board of Independent School District 271 approves Intermediate School District No. 917's Long-Term Facility Maintenance Program Budget and authorizing the inclusion of a proportionate share of those projects in the District's application for long-term facility maintenance revenue. Motion carried unanimously.

The School Board of Intermediate School District 917 has approved a long-term facility maintenance program budget for its facilities for the 2018-2019 school year in the amount of \$24,850.00. Member districts may include their proportionate share of the costs of the intermediate school district program in their long-term facility maintenance application, subject to the approval of the Commissioner of Education. Bloomington's portion for 2018-19 is \$7,441.78. [The resolution, in its entirety, is on file and considered a part of these minutes.]

Committed Fund Balance Categories 2016-2017 Tom Bennett moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves the following Committed Fund Balance Categories for the 2016-2017 fiscal year: Third Party Medical Assistance, Wellness Dollars, Band Uniform and Instrument Replacement, Operating Referendum, Transportation, Transportation Building, Transportation Bus Purchases, Staff Development, Athletics and Activities, Q-Comp and Site Department Carry-Over Funds. Motion carried unanimously.

To conform to new Governmental Accounting Standard Board (GASB) Statement 54 and Policy 701.3, the School Board takes action to approve Committed Fund Balance Categories. The actual dollar amounts for each category will be presented to the School Board for approval after completion of the 2016-2017 fiscal year audit.

Adoption of Budgets 2017-2018 Maureen Bartolotta moved, Nelly Korman seconded, that the School Board of Independent School District 271 approves the proposed 2017-2018 revenue and expenditure budgets for all funds. Motion carried unanimously.

There are four major budget areas:

1. Capital and Deferred Maintenance:
Operating Capital, Health and Safety, Alternative Facilities (Deferred Maintenance), Capital Projects (Technology).
2. Debt Service
3. Insurance and Internal Services:
Self Insured Medical and Dental, OPEB Trust and Debt, Internal Service.
4. Operating Funds:
Food Services, Community Services, General Fund/Transportation.

The rationale and justification for the proposed budgets were discussed in detail at the June 12, 2017 School Board Meeting. Attached is a worksheet (on file) that reflects the total budget by fund.

School Board
Election 2017

Nelly Korman moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves: November 7, 2017 as the date for a School District General Election, there will not be a School District Primary Election, and the terms and conditions for this election (on file). Motion carried unanimously.

The terms of four school board members (Tom Bennett, Jim Sorum, Ric Oliva and Dawn Steigauf) are expiring in 2017. Therefore, an election to fill the expiring seats needs to be held. This resolution is part of the process to hold such an election. The School Board previously rescinded its resolution to conduct a primary election for School Board elections, thereby establishing a no primary status, which is in effect until revoked by subsequent School Board action. The term of office is four years effective January 1, 2018. Filings will be accepted at the Educational Services Center, 1350 West 106th Street, Monday through Friday from 8:00 a.m. to 4:00 p.m. (until 5:00 p.m. on August 15th). Filings open on Tuesday, August 1, 2017, and close on Tuesday, August 15, 2017 at 5:00 p.m. The filing fee is \$2.00.

School Board elections are conducted along with the City of Bloomington elections.

School/Board Member
Ambassador Pairings
2017-2018

School/Board Member Ambassador pairings have been updated to reflect the changes for the 2017-2018 school year. This information will be posted on the District's website.

VII. BOARD MEMBER
REPORTS

Dick Bergstrom expressed appreciation to all district employees for another successful year in Bloomington Public Schools. He also highlighted the Metro South graduation, which all Board members attended. Jim Sorum reported that the Community Financial Advisory Committee reviewed the 2017-2018 budget approved by the School Board tonight and that the Superintendent Evaluation Committee met and will discuss information with Board members at the closed session following the meeting. Maureen Bartolotta attended the first meeting of the citizens referendum committee. Ric Oliva reported that the first negotiations session with principals was today; another meeting is expected to take place in August. Dawn Steigauf reported that the first negotiations session for the custodian/transportation employee group is tomorrow. Tom Bennett reported that the first session for food service employee negotiations was held last week and another one is scheduled. Nelly Korman reported that the paraprofessionals group held a negotiations session last week. Jim Sorum reported that a tentative agreement has been reached with the clerical unit.

VIII. SUPERINTENDENT'S
REPORT

Superintendent Les Fujitake highlighted a few student accomplishments. Three Bloomington juniors—Josh Lueth and Adeline Vacura (Jefferson High School) and George Thielen (Kennedy High School)—earned perfect scores on the ACT (American College Test). On average, less than one-tenth of one percent of students taking the ACT earn a top score of 36. ACT test scores are accepted by all major U.S. colleges and provide evidence of student readiness for the academic rigors of postsecondary study.

Bloomington students earned three of the top 10 places in the national InvestWrite essay competition. Three Ridgeview Elementary School fifth graders—Linden Durbin, Gabe Marotz and Ian Rash—placed fifth, second and first, respectively, in the competition's elementary school division. Dimensions Academy students in Tim Kaari's fifth grade class participate in the Stock Market game and essay contest each year. Ten essays moved on to the national competition. The Ridgeview students' essays were selected from more than 3,000 entries nationally.

Elizabeth Tolzmann, Assistant City Manager, is leaving the City of Bloomington. She has accepted the position of Director of Policy & Planning at Ramsey County. Her last day will be Friday, July 7. We appreciate the collaborative work she has done in Bloomington—our school district and representatives of our immigrant and minority communities— to improve access and awareness of policies and relationships.

IX. OTHER

None.

X. ADJOURNMENT

There being no further business to come before the School Board, the meeting was adjourned at 8:08 p.m. A closed session for continuing Superintendent evaluation followed the meeting.

Nelly Korman, Clerk