

INDEPENDENT SCHOOL DISTRICT NO. 271  
Bloomington, Minnesota

**REQUEST FOR SCHOOL BOARD ACTION**

**DATE OF BOARD MEETING:** September 25, 2017  
**SUBJECT:** Personnel Actions  
**ORIGINATING DEPARTMENT:** Human Resources  
**APPROVAL OF ADMINISTRATOR:** Mary Burroughs, Executive Director of  
Human Resources

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**RESOLUTION FOR BOARD TO ADOPT:**

RESOLVED, that the School Board of Independent School District 271 approve the personnel actions as attached.

**RECOMMENDATION OF SUPERINTENDENT:**

Approve.

**BACKGROUND:**

Licensed Personnel - Leave of Absence  
- Employments  
- Changes of Status

Independent Personnel - Resignation  
- Change of Status

Classified Personnel - Termination  
- Resignations  
- Employments  
- Changes of Status

September 25, 2017

**LICENSED PERSONNEL – LEAVE OF ABSENCE**

Full Name	Position	Building	Effective Date	Anticipated Return
Schroeder, Anne	Mathematics Teacher	Valley View Middle	December 14, 2017	August 29, 2018

**LICENSED PERSONNEL – EMPLOYMENTS**

Full Name	Position	Building	FTE	Salary	Class	Step	Effective Date
Davey, Dorothy	ECFE Child Educator	Pond Early Learning Center	.0736	\$4,254	BA	10	August 28, 2017

These positions are within Board-approved staffing allocation

**LICENSED PERSONNEL - LONG CALL RESERVE – EMPLOYMENTS**

Full Name	Position	Building	FTE	Salary	Class	Step	Effective Date
Ecker, Jessica	Spanish Teacher	Kennedy High	1.0	\$40,462.04	BA+20	1	September 8, 2017

**LICENSED PERSONNEL – CHANGES OF STATUS**

Full Name	Position	Building	Action	Salary	Class	Step	Effective Date
Cramer, Sarah	Grade 2 Teacher	Westwood Elementary	Correction to Lane placement from BA+10 to BA+20	\$44,892	BA+20	2	August 28, 2017
Goin, Laura	ECFE Teacher	Pond Family Center	Increase in FTE from 0.24 to 0.89	\$40,751	BA	3	August 28, 2017
Smith, Thomas	ESL Instructor	Metro South Adult Basic Education	Reduction in hours from 1.65 to 0.825, 203 days/year	\$38.12/hr	MA	10	August 28, 2017
Spaeth, Travis	Grade 3 / Intervention Teacher	Oak Grove Elementary	Increase in FTE from 0.5 to 1.0	\$52,905	BA	8	August 31, 2017

**INDEPENDENT PERSONNEL – RESIGNATION**

Full Name	Position	Building	Effective Date
Johnson, Kari	Youth and Family Coordinator	Poplar Bridge Elementary	October 2, 2017

**INDEPENDENT PERSONNEL – CHANGE OF STATUS**

Full Name	Position	Building	Action	Salary	Effective Date
Koch, Patrick	Youth & Family Coordinator	Valley View Elementary/Indian Mounds Elementary	Increase in hours from 6.5 to 8.0 hours/day, 192 days/year	\$39,540	September 5, 2017

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**CLASSIFIED PERSONNEL - TERMINATION**

<b>Full Name</b>	<b>Position</b>	<b>Building</b>	<b>Effective Date</b>
Hodges, Jamal	Program Management Aide Paraprofessional	Poplar Bridge Elementary	September 7, 2017

**CLASSIFIED PERSONNEL – RESIGNATIONS**

<b>Full Name</b>	<b>Position</b>	<b>Building</b>	<b>Effective Date</b>
Azizi, Orhan	Activities Assistant	Oak Grove Elementary	August 18, 2017
Backus, Lisa	Cook Manager Elementary	Poplar Bridge Elementary	September 11, 2017
Coleman, Lori	Bus Driver	Transportation Center	September 11, 2017
Graff, Gerard	Bus Driver	Transportation Center	September 6, 2017
Lester, Bryna	Health Service Associate	Washburn Elementary	September 22, 2017
Rasulberdieva, Huvaydo	Activities Assistant	Hillcrest Community	September 8, 2017
Skavnak, Olive	Student Monitor	District Wide	September 22, 2017

**CLASSIFIED PERSONNEL – EMPLOYMENTS**

<b>Full Name</b>	<b>Position</b>	<b>Building</b>	<b>Action</b>	<b>Class</b>	<b>Step</b>	<b>Effective Date</b>
Beck, Carter	Activities Assistant	Normandale Hills Kids Safari	1.5 hours/day, 260 days/year	II	1	August 24, 2017
Chase, Tyson	Activities Assistant	Ridgeview Kids Safari	5.25 hours/day, 260 days/year	II	2	September 5, 2017
Hildebrandt, Virginia	Activities Assistant	Washburn Kids Safari	2.55 hours/day, 260 days/year	II	3	September 13, 2017
Jiracek, Danielle	Activities Assistant	Hillcrest Kids Safari	5.67 hours/day, 260 days/year	II	6	September 5, 2017
Johnson, Janet	Program Management Aide Paraprofessional	Southwood Center	5.25 hours/day, 180 days/year	III	2	September 8, 2017
Klehr, Kelly	Activities Assistant	Washburn Kids Safari	1.1 hours/day, 260 days/year	II	1	September 5, 2017
Lane, Canditinnett	Early Learners Academy Instructor	Poplar Bridge ELA Site	8.0 hours/day, 200 days/year	IV	3	September 11, 2017
Madsen, Rebecca	Activities Assistant	Normandale Hills Kids Safari	.50 hours/day, 260 days/year	II	1	September 11, 2017

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**CLASSIFIED PERSONNEL – EMPLOYMENTS (continued)**

Full Name	Position	Building	Action	Class	Step	Effective Date
Maureen Hayward	Food Service Helper	Kennedy High	4.0 hours/day, 178 days/year	I	1	September 4, 2017
Miller, Lauren	Facility Assistant	Kennedy Activity Center	3.8 hours/day, 260 days/year	I	3	August 16, 2017
Mundis, Taylor	Activities Assistant	Normandale Hills Kids Safari	3.8 hours/day, 260 days/year	II	1	August 24, 2017
Peterson, Persis	Program Management Aide Paraprofessional	Olson Middle	6.2 hours/day, 180 days/year	III	3	September 5, 2017
Rupp, Carey	Program Management Aide Paraprofessional	Bloomington Transition Center	6.2 hours/day, 180 days/year	III	5	September 5, 2017
Schmitt, Laura	Food Prep Assistant	Kennedy High	4.5 hours/day, 178 days/year	II	2	September 4, 2017
Schuster, Katherine	Activities Assistant	Normandale Hills Kids Safari	.95 hours/day, 260 days/year	II	1	August 24, 2017
Vinas Gil, Elba	Program Management Aide Paraprofessional	Oak Grove Middle	6.2 hours/day, 180 days/year	III	2	September 25, 2017

These positions are within Board-approved staffing allocation.

**CLASSIFIED PERSONNEL – CHANGES OF STATUS**

Full Name	Position	Building	Action	Class	Step	Effective Date
Dahl, Bonny	Office Support Clerk/Counseling	Kennedy High	End assignment and accept Instructional Assistant Paraprofessional/Media Center at Kennedy High for 7.5 hours/day, 180 days/year	III	7	September 18, 2017
Eidam, Sara	Office Support Clerk	Jefferson High	End assignment and accept Office Support Clerk position at Normandale Hills Elementary, 6.0 hours/day, 180 days/year	I	6	September 5, 2017
Guth, Charles	Maintenance Tech I	Olson Middle	End assignment and accept promotion to Maintenance Tech II at Olson Middle, 8 hours/day, 260 days/year	IV	6	September 5, 2017
Highum, Kristin	Program Management Aide Paraprofessional	Ridgeview Elementary	Increase in hours from 6.1 to 6.2 hours/day, 180 days/year and change in location to Olson Middle School	III	6	September 13, 2017
Tong, Julie	Program Management Aide Paraprofessional	Southwood Center	Increase in hours from 3.5 hours/day to 4.95 hours/day, 180 days/year	III	2	September 11, 2017