


INDEPENDENT SCHOOL DISTRICT 271  
Bloomington, Minnesota

**REQUEST FOR SCHOOL BOARD ACTION**

DATE OF BOARD MEETING: May 22, 2017

SUBJECT: Income Contract Between the Board of Trustees of the Minnesota State Colleges and Universities, on Behalf of Hennepin Technical College and Independent School District 271

ORIGINATING DEPARTMENT: Academic Services


APPROVAL OF ADMINISTRATIVE CABINET MEMBER: Eric Melby   
Assistant Superintendent

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**RESOLUTION FOR BOARD TO ADOPT:**

RESOLVED, that the School Board of Independent School District 271 approves the contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Hennepin Technical College to provide cosmetology instruction at the Bloomington Career and College Academy during the 2017-2018 school year.

**RECOMMENDATION OF SUPERINTENDENT:**

Approve. 

**DETAILED BACKGROUND:**

Hennepin Technical College (HTC) will provide cosmetology instruction at the Bloomington Career and College Academy (BCCA) during the 2017-2018 school year. The term of this agreement is from September 5, 2017 through June 7, 2018.

The District will provide instructional space and materials for the course. Cost of instructor for the year will be \$60,840.

The District's legal counsel and insurance agent have reviewed the attached agreement.



STATE OF MINNESOTA  
MINNESOTA STATE COLLEGES AND UNIVERSITIES  
HENNEPIN TECHNICAL COLLEGE  
CUSTOMIZED TRAINING INCOME CONTRACT

Contract #18008

THIS CONTRACT, and amendments and supplements thereto, is between the State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of between Hennepin Technical College (hereinafter "MnSCU") located at 13100 College View Drive, Eden Prairie, MN 55347, and **Independent School District 271 of Hennepin County, Attn: Gary Kressin** (hereinafter "PURCHASER") located at **8800 Queen Avenue South, Suite 219, Bloomington, MN 55431;**

1. DUTIES OF THE MnSCU. The MnSCU agrees to provide the following:

- a. Title of Instruction: Cosmetology for Bloomington Career & College Academy (BCCA)
- b. Date (s) of Instruction: Monday – Friday, September 5, 2017 - June 7, 2018  
8:00 a.m. – 10:00 a.m. and 12:45 p.m. - 2:45 p.m
- c. Name of Instructor: Georgina Davis & Lyssa Cline
- d. Location: Bloomington Career & College Academy Building

2. DUTIES OF THE PURCHASER. The PURCHASER agrees to:

- a. provide a roster of participants, up to five (5), maximum of thirty (30) with an estimate of twenty (20). Email to Matt.Leaf@hennepintech.edu at least three (3) business days prior to start date.
- b. make all contacts for training and services through the MnSCU and will not employ the presenter/instructor directly for additional sessions.

3. SITE OF INSTRUCTION.

PURCHASER shall make all of the arrangements, including any payment, for the location to be used for the training.

4. CONSIDERATION AND TERMS OF PAYMENT.

- a. Cost of Instruction: sixty thousand eight hundred forty dollars (\$60,840.00).

Other Fees: N/A

Notwithstanding the thirty (30) day notice period established in paragraph 7, in the event that the PURCHASER desires to cancel or reschedule the instruction due to low enrollment, PURCHASER shall give at least five (5) days notice in writing to the MnSCU'S authorized agent to cancel or reschedule. If the instruction is cancelled as provided herein, the MnSCU shall be entitled to payment calculated according to paragraph VII. If the instruction is rescheduled as provided herein, payment shall be according to this paragraph 4.

- b. Terms of payment. The MnSCU will submit an invoice for the instruction performed. The PURCHASER will pay within thirty (30) days of receiving the invoice. Please submit payment to: Hennepin Technical College, Attn: Business Office, 13100 College View Drive, Eden Prairie, MN 55347

5. AUTHORIZED AGENTS FOR THE PURPOSES OF THIS CONTRACT.

a. PURCHASER'S AUTHORIZED AGENTS:

Name: Gary Kressin  
Title: Bloomington Career & College Academy Director  
Address: 8800 Queen Avenue South, Suite 219, Bloomington, MN 55431  
Phone: 952-681-6133 Fax: E-Mail: gkressin@bloomington.k12.mn.us

b. MnSCU'S AUTHORIZED AGENT:

Pauline Arnst, Director of Customized Training

MnSCU'S CONTACT PERSON:

Name: Matt Leaf  
Phone: 952-995-1345 Fax: 952-995-1331 E-Mail: Matt.Leaf@hennepintech.edu


6. TERM OF CONTRACT. This contract is effective on 9/5/2017 or upon the date the final required signature is obtained by MnSCU, whichever occurs later, and shall remain in effect until 6/7/2018 or until all obligations set forth in this contract have been satisfactorily fulfilled, whichever occurs first. The PURCHASER understands that no work should begin under this contract until all required signatures have been obtained.
7. CANCELLATION. This contract may be cancelled by the PURCHASER or the MnSCU at any time, with or without cause, upon thirty (30) days written notice to the other party. In the event of such a cancellation, The MnSCU shall be entitled to payment, determined on a pro rata basis, for work or instruction satisfactorily performed.
8. ASSIGNMENT. Neither the PURCHASER nor the MnSCU shall assign or transfer any rights or obligations under this contract without the prior written approval of the other party.
9. LIABILITY. Each party agrees that it will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party and the results thereof. The liability of Hennepin Technical College shall be governed by provisions of the Minnesota Torts Claims Act, Minnesota Statutes Section 3.732 and 3.736, et seq. and other applicable law.
10. AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE. Both parties agree to be responsible for their actions pursuant to the applicable provisions of the Americans with Disabilities Act, 42 U.S.C. Section 12101, et seq. and regulations promulgated pursuant to it.
11. GOVERNMENT DATA PRACTICES ACT. Both parties must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data created, collected, received, stored, used, maintained, or disseminated by each party. The civil remedies of Minnesota Statutes Section 13.08 apply to the release of the data referred to in this Article by either the PURCHASER or the MnSCU.

In the event the PURCHASER receives a request to release the data referred to in this Article, the PURCHASER must immediately notify the MnSCU. The MnSCU will give the PURCHASER instructions concerning the release of the data to the requesting party before the data is released.

12. **RIGHTS IN ORIGINAL MATERIALS.** The MnSCU shall own all rights, including all intellectual property rights, in all original materials, including any curriculum materials, inventions, reports, studies, designs, drawings, specifications, notes, documents, software and documentation, computer based training modules, electronically or magnetically recorded materials, and other work in whatever form, developed by the MNNSCU and its employees individually or jointly with others or any subcontractor in the performance of its obligations under this contract. This provision shall not apply to the following materials: N/A
13. **JURISDICTION AND VENUE.** This contract, and amendments and supplements thereto, shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this contract, or breach thereof, shall be in the state or federal court with competent jurisdiction in Ramsey County, Minnesota.
14. **OTHER PROVISIONS.** (Attach additional page(s) if necessary): N/A

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby. APPROVED:

**1. MINNESOTA STATE COLLEGES AND UNIVERSITIES  
HENNEPIN TECHNICAL COLLEGE**

By:   
*(authorized signature)*  
 Title: Director of Customized Training Services  
 Date: 4-27-17

**2. INDEPENDENT SCHOOL DISTRICT 271 OF HENNEPIN COUNTY  
PURCHASER certifies that the appropriate person(s) have executed this contract on behalf of the  
PURCHASER as required by applicable articles, by-laws, resolutions or ordinances.**

By: \_\_\_\_\_  
*(authorized signature)*  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

By: \_\_\_\_\_  
*(authorized signature)*  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_