

INDEPENDENT SCHOOL DISTRICT NO. 271
Bloomington, Minnesota

Agenda

BOARD OF EDUCATION ORGANIZATIONAL MEETING
Monday, January 11, 2010
7:00 p.m.

Community Room
Educational Services Center
1350 West 106th Street

- I. ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. OATH OF OFFICE
Arlene Bush, Tim Culver, Mark Hibbs, Melissa Halvorson Wiklund
- IV. APPROVAL OF THE AGENDA
- V. RECOGNITION OF STUDENTS/STAFF/PUBLIC
Friends – City of Bloomington, Mayor Gene Winstead
Friends – Normandale Community College, President Joe Opatz
Jefferson Boys Soccer Silver Academic Award
Jefferson Girls Soccer Gold Academic Award
Dr. Martin Luther King, Jr. Day Proclamation
Paraprofessionals Recognition Week Proclamation
TIES Exceptional Teacher, Mary Jo Lang
TIES Exceptional Teacher, Mary Klempke
- VI. ELECTION OF OFFICERS
Chair
Vice Chair
Clerk
Treasurer
Deputy Clerk
- VII. BOARD OF EDUCATION ORGANIZATION FOR 2010
 - A. Board Meetings/Workshops
 1. Place: Office of the Board of Education, 1350 West 106th Street.
 2. Dates and Times: the 2nd Monday of each month will be a School Board meeting (7 p.m.). The 4th Monday of each month will be a School Board Workshop (6 p.m.) *The 3rd Monday of each month will be held for a meeting, a workshop or a meeting/workshop, if needed.*
 3. Parliamentary Rules of Procedure: Robert's Rules of Order Newly Revised, when not in contravention to state law.
 4. Operation of the School Board is provided in Policy 203.

B. Business Functions

RESOLVED, that the School Board of Independent School District 271 authorizes the following business functions:

BANKING:

1. Wells Fargo Bank, Bloomington, is designated as the depository for the District payroll account.
2. Wells Fargo Bank, Bloomington, is designated for receipt of Federal income tax withholding deposits.
3. U.S. Bank Bloomington, 9633 Lyndale Avenue South, Bloomington, is designated as a processor for District credit card operations.
4. Certegy Card Services (RevTrak), TA-22 Merchant Services, 11601 Roosevelt Boulevard, St. Petersburg, Florida, is designated as a processor for District credit card operations.
5. Retriever Payment Systems, (Best Payment Solutions), 20405 State Highway 249, Suite 700, Houston, TX 77070.
6. PayPals, 12312 Port Grace Blvd., LaVista, NE 68626.
7. Elavon (Pay Pams), 7300 Chapman Highway, Knoxville, TN 37920.
8. U.S. Bank Bloomington, 9633 Lyndale Avenue South, Bloomington, is designated as depository for the Student Activity Fund account.
9. Minnesota School District Liquid Asset Fund Plus, c/o PFM Asset Management LLC, P.O. Box 11760, Harrisburg, PA 17108-11760, in conjunction with U.S. Bank Bloomington, 9633 Lyndale Avenue South, Bloomington, is designated as the depository for the District general operating, self-insurance, capital projects, tax anticipation certificates and any other necessary operating accounts.
10. MN Trust, c/o PMA Financial Network, Inc., 27545 Diehl Road, Suite 100, Warrenville, IL 60555.
11. MN Trust, c/o Associated Bank, 1200 Hansen Road, Green Bay, WI 54304-5448 is designated as the depository for the District general operating, self-insurance, capital projects, tax anticipation certificates and any other necessary operating accounts.

The Chair and Clerk are authorized to execute the appropriate designation of depository forms for the payroll and general operating accounts after new facsimile signature plates are received.

The Minnesota School District Liquid Asset Fund Plus, c/o PFM Asset Management LLC, P.O. Box 11760, Harrisburg, PA 17108-11760; MN Trust, c/o Associated Bank, 1200 Hansen Road, Green Bay, WI 54304-5448; and Wells Fargo Brokerage Services, LLC, 608 Second Avenue South, Suite 500, Minneapolis; are designated as depositories for purposes of investment of funds.

The Board designates the Director of Finance and Finance Manager as custodians of the Student Activity Fund account and approves the use of facsimile signatures on checks drawn on this account.

The Director of Finance, Finance Manager, Accountant and Payroll Manager are designated to authorize bank transfers (M.S.A. 471.38).

The Deputy Clerk is authorized to act for the Board of Education in designating depositories for temporary investment of cash reserves.

The Director of Finance and the Finance Manager are designated to invest surplus balances by purchasing and selling investments (reports on outstanding investments, purchases and sales shall be submitted to the School Board).

The Director of Finance, or one of his/her designees, Finance Manager and Purchasing Agent are designated as representatives of the Board for bid openings. Only one person is required at each bid opening.

The *Bloomington Sun-Current* is designated as the legal newspaper for the school district.

The Director of Finance and the Finance Manager are authorized to request tax advances from the Hennepin County Finance Office.

The Finance Secretary, Jennifer Hazel; Kids' Safari Billing Clerk, Janet Peter; Building Reservations/Activity Center Manager, Doug Langefels; and Transportation Director, Tom Oestreich; are appointed to represent the District in conciliation court cases for the purposes of enforcing collection of debts due the school district and to testify on behalf of the District.

The Elementary Director of Teaching and Learning, Beth Anderson, is appointed as the District's Local Education Agency (LEA) Representative for State and Federal Programs.

The Superintendent, or his/her designee, is authorized to execute documents, as appropriate, to the daily operations of the school district.

Association memberships for 2009-2010 were approved by the School Board at its meeting of August 10, 2009.

The policies, as contained in the policy book of the District and previously adopted by Boards of this District, shall continue in effect until this presently constituted Board, or any successor Board, shall modify, amend, delete, or add thereto, or are superseded by agreement in the master contract with the various bargaining units.

C. Signatures on Checks

RESOLVED, that the School Board authorizes the use of facsimile signatures of the Chair, Clerk and Treasurer on all checks drawn on the payroll and operating accounts and that said names are as follows:

Chair _____, Clerk _____ and Treasurer _____.

D. Signatures on Contracts

RESOLVED, that facsimile signatures of the Chair and Clerk are authorized for continuing annual contracts with licensed personnel and subsequent changes resulting from increment advancement or classification changes (all new contracts will be hand signed by Chair and Clerk).

E. School Board Attorney

RESOLVED, that the School Board retains Holman Law Office as legal counsel to the Board at a monthly rate of \$2,455 (no change from 2009); and that in addition to the monthly retainer, standard attorney's fees will be paid for representing the school district at court-type hearings.

F. Board Representation

1. RESOLVED, that the School Board confirms the appointment of *Arlene Bush* to the Intermediate District No. 287 Board. Arlene Bush will complete the two-year term January 1, 2009 through December 31, 2010.
[Previous References: Board action on October 27, 2008.]
2. RESOLVED, that the School Board appoints *Chuck Walter* as its representative to the Minnesota State High School League and *Arlene Bush* as the alternate.
3. RESOLVED, that the School Board appoints *Melissa Halvorson Wiklund* as its representative to the Minnesota School Districts' Data Processing Joint Board (TIES).
4. RESOLVED, that the School Board appoints *Tim Culver* as its representative to the Association of Metropolitan School Districts and *Melissa Halvorson Wiklund* as alternate.
5. RESOLVED, that the School Board appoints *Maureen Bartolotta* as its legislative liaison with the Minnesota School Boards Association.
6. RESOLVED, that the School Board appoints *Maureen Bartolotta* as its representative to Bloomington United for Youth Advisory Council.
7. RESOLVED, that the School Board appoints *Mark Hibbs* as its representative to Community Education Advisory Council.

8. RESOLVED, that the School Board appoints *Arlene Bush* as its representative to the Metropolitan Learning Alliance and *Chuck Walter* as alternate.

All other appointments to Board subcommittees or representations will be made by the Board Chair: Legislative, PTSA Council, Calendar, Labor-Management, Community Financial Advisory and Boundary Adjustments.

G. Board Compensation

RESOLVED, that the School Board of Independent School District No. 271 approves compensation for School Board members at the rate of \$600 per month for 2010 [no change from 2009, 2008, 2007, 2006 and 2005].

[Note: School Board member expense allocation will be addressed during the 2010-2011 budget process. The expense allocation will be budgeted at \$1,000 per Board Member for 2010-2011.]

VIII. PART A

1. Board Business

- a. Minutes of the Regular Meeting of the School Board on December 14, 2009.
- b. Personnel Items--Licensed Personnel: Leaves of Absence, Employments, Change of Status.
Independent Personnel: Employments, Changes of Status.
Classified Personnel: Resignations, Leaves of Absence, Employments, Changes of Status. [Bruce Pappas]
- c. Summary of Non-Resident/Resident Student Attendance Agreements [Nancy Allen-Mastro]
2009-2010 Students Entering Bloomington = 12
2009-2010 Students Leaving Bloomington = 7
2010-2011 Students Entering Bloomington = 12

2. Contracts/Agreements

- a. Renewal of Contract with City of Bloomington for the Senior-to-Senior English as a Second Language Classes [Tom Holton]
- b. Renewal of Contract with City of Bloomington for Family Center Family School Program [Tom Holton]
- c. Fairview Pond Center Clinic Letter of Agreement [Tom Holton]

3. Finance

- a. Acceptance of Gifts and Donations [Stacy Colebrook-Robjent]
- b. Finance Reports [Stacy Colebrook-Robjent]
- c. Receipts and Disbursements [Stacy Colebrook-Robjent]

IX. PART B

1. Approval and Ratification of the 2009-2011 Negotiated Contract between Independent School District No. 271 and the Bloomington Federation of Teachers [Bruce Pappas]
2. Placing Accountability Upon Students' Education (PAUSE) Report [Kate Emmons and Erik Jacobson]
3. KinderPlus Fee Increase for 2010-2011 [Nancy Allen-Mastro]
4. Extended Field Trip Application-Valley View Middle School Students to Camp Widjiwagan [Nancy Allen-Mastro]
5. Amendment of Bloomington Public Schools 403(b) Retirement Plan [Bruce Pappas]
6. Policy Review
First Reading
Policy 701.3, Fund Balance [Stacy Colebrook-Robjent]
7. Race To The Top Update [Les Fujitake]

- X. BOARD COMMITTEE REPORTS
- XI. SUPERINTENDENT'S REPORT
- XII. OTHER
- XIII. ADJOURNMENT