

**MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 271
Bloomington, Minnesota**

December 14, 2015

- I. ROLL CALL Pursuant to due call and notice thereof, and there being a quorum present, the School Board of Independent School District 271, was called to order by Chair Maureen Bartolotta at 7:00 p.m. on December 14, 2015, in the Arlene Bush Board Room at the Educational Services Center, 1350 West 106th Street, Bloomington, Minnesota.
- Members Present Maureen Bartolotta, Chair; Ric Oliva, Vice Chair; Nelly Korman, Clerk; Tom Bennett, Treasurer; Dick Bergstrom, Jim Sorum and Dawn Steigauf.
- Administration Present Les Fujitake, Eric Melbye, Rod Zivkovich, Andy Kubas, Dave Heistad, Rick Kaufman, Jennifer McIntyre, Tamra Sieve, and John Weisser.
- Attorney Present David Holman.
- II. PLEDGE OF ALLEGIANCE Recited.
- III. APPROVAL OF THE AGENDA Ric Oliva moved, Tom Bennett seconded, approval of the agenda. Motion carried unanimously.
- IV. RECOGNITION OF STUDENTS/ STAFF/PUBLIC
- Friend **Bloomington Convention and Visitors Bureau (BCVB)**— Superintendent Les Fujitake introduced Bonnie Carlson, Executive Director of the Bloomington Convention and Visitors Bureau. Part of their mission includes contributing to the economic well being of the city through leadership and innovation in the hospitality industry. Bloomington has a healthy hospitality community, which benefits the entire City of Bloomington. Research shows that a financially stable environment helps schools operate well. Ms. Carlson has been with BCVB for thirty years and has been a great supporter of the school district. She indicated that one of the three pillars of their mission addresses education and how to get students interested in future careers in the hospitality industry, which includes finance and technology positions. The BCVB will continue to establish ways to work with our schools and community.
- Staff **TIES Exceptional Teacher Awards**
The annual TIES Conference is being held this week. As part of conference activities, two ISD 271 staff members— Nicholas Schmidt, a second grade teacher at Olson Elementary School and Mary Moeller, a Language Arts teacher at Valley View Middle School— will be recognized as recipients of the TIES Exceptional Teacher Award for their use of technology in the classroom to engage students in learning. Digital Content Coordinators Holly Skadsem and Karen Qualey highlighted their innovative teaching strategies and use of technology tools.

V. PART A

1. *Board Business*

Minutes

a. Minutes of the Regular Meeting of the School Board on November 23, 2015.

Personnel Items

b. Licensed Personnel: Leaves of Absence, Employments, Changes of Status. Independent Personnel: Change of Status. Classified Personnel: Resignations, Employments, Changes of Status.

2. *Field Trip Approval*

RESOLVED, that the School Board of Independent School District 271 approves field trips per the attached list (on file).

3. *Grants*

HSSC/LCTS

RESOLVED, that the School Board of Independent School District 271 accepts LCTS grants totaling \$152,000 from the Hennepin South Services Collaborative (HSSC) to fund three school district programs during the 2016 calendar year.

4. *Contracts/Agreements*

Amendment to NCC

Agreement for BCCA

RESOLVED, that the School Board of Independent School District 271 approves an amendment to the income contract between the Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Normandale Community College, and Independent School District 271 (for BCCA).

Ric Oliva moved, Tom Bennett seconded, to approve Part A Items in accordance with all of the written material submitted to the School Board. Motion carried unanimously.

VI. PART B

Infinite Campus
Agreement

Dick Bergstrom moved, Tom Bennett seconded, that the School Board of Independent School District 271 approves the agreement with Infinite Campus. Motion carried unanimously.

TIES is sunsetting its Student Information System (TSIS) because they are focusing on fewer projects and found it difficult to compete with other leading systems. Following an analysis of top Student Information Systems (SIS), Bloomington Public Schools will transition to the Infinite Campus Student Information System in summer, 2016. There will be substantial feature improvements and significant cost savings with this new SIS.

Bond Sale Award
Series 2015A
School Building
Refunding

Dick Bergstrom moved, Tom Bennett seconded, that the School Board of Independent School District 271, State of Minnesota, resolves as follows:

1. At a meeting held October 26th, the Board adopted a resolution stating its intention to issue its General Obligation School Building Refunding Bonds, Series 2015A (the "Bonds") to refund certain maturities of the District's \$35,135,000 General Obligation School Building Refunding Bonds, Series 2006C bearing a date of original issue of December 6, 2006 (the "Refunded Bonds").

2. The Board, having been advised by Ehlers & Associates, Inc., its independent municipal advisor, has determined that this issue shall be privately sold after receipt of written proposals, as authorized pursuant to Minnesota Statutes, Section 475.60, Subdivision 2. The Board has publicly received and considered all proposals presented in conformity with the Terms of Proposal contained in the Official Statement, which are hereby ratified and confirmed in all respects and are incorporated herein by reference as though fully specified in this paragraph. The most favorable of such proposals is ascertained to be that of CITIGROUP GLOBAL MARKET, INC. (the "Purchaser") to purchase the Bonds at a price of \$35,240,303.75 plus interest accrued to settlement, and upon the further terms and conditions set forth in the Terms of Proposal contained in the Official Statement and this resolution. Said proposal is hereby accepted and the sale of the Bonds is hereby awarded to said Purchaser.

3. The Chair and Clerk are authorized and directed to endorse an acceptance on both copies of the most favorable proposal and to send one copy to the Purchaser. The Treasurer is directed to retain the good faith deposit of the Purchaser pending delivery of the Bonds and payment therefor, and the good faith deposits of the other proposal makers shall forthwith be returned to them.

Voting in favor were: Dick Bergstrom, Tom Bennett, Maureen Bartolotta, Ric Oliva, Nelly Korman, Jim Sorum and Dawn Steigauf. Voting against were: none.

The primary reason for this refunding is to reduce our annual school debt service levy beginning in Pay 18-24.

Joel Sutter, Ehlers and Associates, presented the bid award information. It was reported that ten (10) proposals for the purchase of the approximately \$29,390,000 General Obligation School Building Refunding Bonds, Series 2015A of the District (said amount being subject to adjustment in accordance with the Terms of Proposal) had been received prior to 11:00 o'clock a.m., Central Time, pursuant to the Terms of Proposal contained in the Official Statement; that the proposals had been opened, read and tabulated; and the best proposal of each proposal maker was determined to be as follows (on file).

The resolution, in its entirety, is on file and considered to be a part of these minutes.

2015-2016 Mid-Year
Budget Adjustments

Tom Bennett moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves adjusting the 2015-2016 budget for all funds by increasing revenues by \$476,980 and increasing expenditures by \$330,482. Motion carried unanimously.

Annually, Administration proposes adjustments to update current year budgets. The four major budget adjustment categories are: Prior Year Carry Over, Updated Information, Grants/Donations/Revenues, and Other. Rod Zivkovich, Executive Director of Finance and Support Services, presented the budget adjustments which are due to updates since the budget was approved—Enrollment, legislation and financial data, including the 2014-2015 audit.

Property Tax
Levy Certification
Final 2015
Payable 2016

Ric Oliva moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves the proposed final property tax levy for the 2015 payable 2016 levy of \$50,255,091. BE IT FURTHER RESOLVED, that in the event of any changes to levy amounts by the Minnesota Department of Education, it is the intent of the School Board of Independent School District 271 to levy the appropriate amount as allowed by law.

Rod Zivkovich, Executive Director of Finance and Support Services, reviewed the levy process and timeline. He then provided an overview of the 2015-2016 adopted budget including revenues by source and expenditures by program for all funds.

PROPOSED 2015 PAYABLE 2016 LEVIES

Referendum	\$12,376,074
Referendum Other	9,258,191
Other	16,596,294
Community Services	1,665,996
Debt Services	10,358,537
Proposed Certified Levy	<u>\$50,255,091</u>

The proposed 2015 payable 2016 levy represents a \$703,506 increase (1.4%) from the 2014 Pay 2015 levy.

Board Chair Maureen Bartolotta called for public comment for Truth in Taxation for the proposed levy. No one addressed the School Board. Public comment was declared closed by the Board Chair.

Motion carried unanimously.

Tonight's School Board action completes the levy process, which included:

- Submission of levy data and calculations of formulas that produced the preliminary levy certification document in September 2015.
- Mailing by the county auditor of Truth-in-Taxation statements in November 2015.
- Presentation of Fiscal 2015-2016 Budget and Proposed 2015 Payable 2016 Levy.

Target for Right
Sizing the Budget II

Dawn Steigauf moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves the target for Right Sizing the Budget II for 2016-2017 at an amount of \$2.5 million. Motion carried unanimously.

The School Board held a study session on November 23, 2015, where a preliminary list of recommendations was provided to meet the proposed target above. This resolution gives administration a guide for finalizing the recommendation for adjustments to meet the target. This year's resolution amount is different from the 2015-16 target resolution, which was based on making adjustments to meet the 2015-16 year end five percent (5%) of expenditure fund balance policy requirement. This year's resolution allows the District to build a small fund balance to level adjustments in future years. Final agreement on the recommendation to right size the budget for 2016-17 must be made by January 25, 2016.

Explore Operating
Referendum Renewal
and Increase

Dick Bergstrom moved, Tom Bennett seconded, that the School Board of Independent School District 271 directs administration to explore the option of an election for a renewal and an increase of the District's operating referendum. Motion carried unanimously.

This resolution allows administration to explore an election to increase our referendum authorization up to the new State limit. This will assist administration in making a recommendation to the School Board with an amount, and when an election could be held. The School Board will make the final determination of the referendum amount and when to put forth a referendum election. A final resolution establishing a referendum election would need School Board approval, which must be completed 53 days prior to an election date.

World's Best
Workforce Annual
Public Meeting

The annual public meeting, fulfilling the World's Best Workforce legislation, included presentations and results information for the 2014-2015 school year by Assistant Superintendent Eric Melbye; Research, Evaluation and Assessment Executive Director Dr. Dave Heistad; and Learning Supports Executive Director Andy Kubas. The District's three-component framework—Instruction, Learning Supports and Management—fosters collaboration and a focus on core instruction. The nucleus of the framework is the Pathways Leadership Team. Pathways to Graduation in Bloomington is aligned with the District's Strategic Plan and ensures SMART goals in five areas designed to support the ultimate goal of creating the World's Best Workforce. Dr. Heistad reported 2014-2015 testing information related to the five SMART goal areas aimed to: Ensure all students are ready for kindergarten. All students in third grade to achieve grade level literacy. Close the achievement gaps in Reading and Math. All students to graduate from high school. All students to be college and career ready before graduating high school. The report will be filed with the Minnesota Department of Education, has been distributed to the community, and is posted on the District's website.

VII. BOARD MEMBER
REPORTS

School Board members reported on meetings and activities they attended including student council meetings at Jefferson and Kennedy, concerts, PTA meetings, school festivals, Omar Bonderud Award Reception at the City, parent advisory meetings, safe and drug free workshop, negotiations sessions, AMSD Policy Conference, and a District 917 Board Meeting.

Jim Sorum reported that the Board's Superintendent Evaluation Committee—Jim Sorum, Maureen Bartolotta, Dick Bergstrom—met and will be sharing forms to be used for Superintendent performance review and Board self-evaluation for 2015-2016.

VIII. SUPERINTENDENT'S REPORT

Superintendent Fujitake indicated that the next School Board meeting is January 11th. This also will be the organizational meeting of the School Board for 2016. Newly re-elected School Board members—Maureen Bartolotta, Dick Bergstrom and Nelly Korman—will take the Oath of Office.

Administration is requesting a closed session of the School Board for the purpose of negotiations discussion on January 11th following the School Board meeting. So moved by Ric Oliva, seconded by Jim Sorum. Motion carried unanimously.

Winter break for students and teachers is December 21 through January 1, with school resuming on January 4. On behalf of the School Board and administration and staff, we wish everyone a happy and safe holiday.

IX. OTHER

None.

X. ADJOURNMENT

There being no further business to come before the School Board, the meeting was adjourned at 9:17 p.m.

Nelly Korman, Clerk