

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 271
Bloomington, Minnesota**

May 26, 2009

SCHOOL SERVICE
AWARDS
(6:30 p.m.)

Staff members who have retired or left the School District this past year, or plan to do so this spring/summer, were recognized for their ten or more years of service to the Bloomington Public Schools. Staff members who have been employed by the District for ten to fourteen years were presented with a certificate for meritorious service. Staff members who have been employed fifteen years or more were presented with a school bell in recognition of their service to the Bloomington Public Schools. Prior to the awards presentation, the School Board hosted a reception in their honor.

I. ROLL CALL

Pursuant to due call and notice thereof, and there being a quorum present, the Board of Education of Independent School District No. 271, was called to order by Chair Maureen Bartolotta at 7:20 p.m. on May 26, 2009, in the Community Room at the Educational Services Center, 1350 West 106th Street, Bloomington, Minnesota.

Members Present

Maureen Bartolotta, Chair; Jim Sorum, Vice Chair; Maureen Peterson, Clerk; Arlene Bush, Treasurer; Tim Culver, Mark Hibbs and Chuck Walter.

Administration Present

Les Fujitake, Nancy Allen-Mastro, Rod Zivkovich, Bruce Pappas, Tom Holton and Rick Kaufman.

Attorney Present

David Holman.
(There are no abstentions unless otherwise stated.)

II. PLEDGE OF ALLEGIANCE

Recited.

III. APPROVAL OF THE AGENDA

Tim Culver moved, Arlene Bush seconded, to approve the agenda. Motion carried unanimously.

IV. RECOGNITION OF STUDENTS/STAFF/PUBLIC

Jefferson DECA

DECA is a business marketing, management and entrepreneurship organization that strives to educate its members about general marketing, entrepreneurship, and general business strategies and decisions. DECA aims to prepare members for future careers in general marketing and and business. Jefferson High School students, coached by Eric Roesler, placed in state competition. The following students now are qualified for national competition.

3rd Place in State
Jacob Villas and Tyler Derus
Financial Analysis Team Management Decision Making Event

2nd place in State
Trevor Tinsley
Business Service Individual Series Event

Jefferson
Robotics Team

Jefferson's Robotics team, *Blitz*, won the 10,000 Lakes Regional FIRST (For Inspiration and Recognition of Science and Technology), Robotics Competition. In its second year of participating in FIRST, the Jefferson team placed 25th in the individual head-to-head rounds of the regional competition, but formed an alliance with two other teams in the playoff rounds to win the overall regional title. The first place win qualified the team for national competition. Team members are Erik Anderson, Danielle Bissonnette, Anthony Campana, Daniel Christensen, Dan Gustafson, Evan Hochstein, Grace Kasahara, Alora Killian, Katherine Lake, August Mickelson, Kristina Stevenson, Rutger VanHuber and Mark Woodard. The team's coordinator is Jefferson teacher Eric Sufka. Principal Steve Hill commended the students for their accomplishments. General Dynamics provided funding for the students' attendance at national competition.

VEAP Food Drive

The recent VEAP food drive sponsored by the PTSA Council and the School Board's Youth Advisory Council was a success. PTSA Council Co-President Chip Groth and Board Youth Advisory Council member Michael Riebel highlighted the event and plans for a districtwide food drive during the next school year—May 3-7, 2010. VEAP Executive Director Susan Freeman expressed appreciation to all who participated in the food drive. The food drive donations resulted in 3,000 pounds of food and \$900 in cash. She indicated that summer is a hard time for families where children receive free or reduced price meals during the school year. Fifty percent of those served by VEAP are children.

Gary Siemers
Exemplary Educator
Award

David Dorava, District Mentor, is the 20th recipient of the Bloomington Federation of Teachers 2009 Gary Siemers Exemplary Educator Award. Since 1994, the award recognizes a professional educator for their contributions to education by exemplifying professional qualities set forth by Gary Siemers--a love and dedication to teaching; a respect for students and a commitment to helping them learn; a demonstrated understanding of the relationship between unionism and professionalism; a positive attitude that turns obstacles into challenges; and a willingness to be honest, forthright, and involved in the pursuit of quality and continuous learning. Lynn Aaze, retired teacher and the 2008 award recipient, highlighted the contributions David Dorava has made to the education profession.

V. PART A
1. *Board Business*
Minutes

Personnel Items

Non-Resident

- a. Minutes of the Regular Meeting of the School Board on May 11, 2009.
- b. Licensed Personnel: Resignation, Leaves of Absence, Employments. Classified Personnel: Resignations, Leaves of Absence, Employments, Changes of Status.
- c. Non-Resident Student Attendance Agreements:
2008-2009 Students Entering Bloomington = 7
2008-2009 Students Leaving Bloomington = 7
2009-2010 Students Entering Bloomington = 35
2009-2010 Students Leaving Bloomington = 2

2. *Contracts/Agreements*

- Student Teaching a. RESOLVED, that the School Board of Independent School District No. 271 approves a Student Teaching Agreement with Augsburg College, the University of St. Thomas and the University of Wisconsin at Stout. These agreements will be in effect from July 1, 2009 and end on June 30, 2011.
- Normandale College b. RESOLVED, that the School Board of Independent School District No. 271 adopts the Articulation Agreement between Jefferson and Kennedy High Schools and Normandale Community College.

3. *Finance*

- Gifts & Donations a. RESOLVED, that the School Board of Independent School District No. 271 accepts gifts and donations, as indicated in the background, in the amount of \$30,351.04.
- Finance Reports b. Statement of Revenues and Statement of Expenditures for the month ended April 30, 2009.
- Receipts/Disbursements c. Receipts and Disbursements as submitted.

Chuck Walter moved, Arlene Bush seconded, to approve Part A items in accordance with all of the written material submitted to the School Board. Motion carried unanimously.

VI. PART B

Future Leaders
Program Report

The Chamber of Commerce Future Leaders Program was implemented for the first time this school year. The program was sponsored by TDS, a Fortune 500 telecom corporation. Juniors and seniors from each of the high schools were given Chamber of Commerce memberships. As full-fledged, dues paying Chamber members, the students were given opportunities to interact with business and community leaders, attend committee and board of directors meetings and attend one chamber event per month. TDS again will sponsor the Future Leaders Program for 2009-2010.

Reporting on the first year of the program were Kurt Daugherty, Manager-Market Management for TDS; Todd Klingel, President and CEO of the Greater Minneapolis Chamber of Commerce; Debbie Belfry, Career Development Coordinator for the Bloomington Public Schools, and students from Kennedy and Jefferson shared their experiences from the past year. Debbie Belfry expressed appreciation to Maureen Scallen Failor, Executive Director of the Bloomington Chamber of Commerce, for providing this educational opportunity for students. Teachers providing the leadership for the Future Leaders program are Eric Roesler at Jefferson and Scott Etzel at Kennedy.

CFAC Update

Steve Bianchi, Chair of the Community Financial Advisory Council (CFAC), updated the School Board on the work of the committee. CFAC membership is comprised of a wide cross-section of representation from the community. The purpose of the committee is to consider strategic financial issues facing the District and provide opinions and feedback to the District.

Over the last three years, CFAC met quarterly. During this time, the committee established a minimum working capital reserve fund and pursued the operating levy that eventually passed. CFAC encourages and continues to support the District's need for long-range financial planning. CFAC commended the School Board for taking a long-range view and as a result, the school district is in a much better position than its peers. Although the Board has hard decisions to make regarding the budget, the District is well positioned for the future. Board members Chuck Walter and Arlene Bush are the School Board representatives on CFAC. Mr. Bianchi emphasized the strong financial position of the District and its focus on minimizing impacts on students and maximizing quality education.

Course Fees

Jim Sorum moved, Maureen Peterson seconded, that the School Board of Independent School District No. 271 approves Middle School and High School Course Fees for the 2009-2010 school year. Motion carried unanimously.

(Mark Hibbs was not present for the vote on this resolution.)

In accordance with MN Statutes § 123B.35 and 123B.36, school districts have the right to establish fees in areas considered extracurricular, non-curricular or supplemental to the requirements for the successful completion of a class or educational program. After consultation with middle and high school principals, the administration recommends no change to fees for middle school courses and changes to fees for some high school courses (list on file).

Student Fees/
Athletic
Non-Athletic
Co-Curricular,
Instrument Users

Policy/Regulation 510.3 addresses the charging of fees for athletic, non-athletic co-curricular and instrument user fees. For the 2009-2010 school year, no fee changes are proposed. Additionally, there are no language changes proposed for the Policy and Regulation. Assistant Superintendent Dr. Nancy Allen-Mastro and District Athletic Director Ted Schultz provide the leadership for reviewing this policy and regulation. Input is received from principals during this annual review.

Parking Fees

Chuck Walter moved, Arlene Bush seconded, that the School Board of Independent School 271 establishes student parking fees for Kennedy High School and Jefferson High School at \$125 per semester for the 2009-2010 school year. Motion carried unanimously.

Currently, Bloomington high school students are charged a semester fee of \$125 to park their vehicles on school parking lots. Administration recommends that the parking fee per semester for the 2009-2010 school year remain at \$125.

Policy 702

Arlene Bush moved, Tim Culver seconded, that the School Board of Independent School District No. 271 approves the first reading of Policy 702 Accounting. Motion carried unanimously.

This policy reflects the current policy format and reflects the adoption of and compliance with the Uniform Financial Accounting and Reporting Standards (UFARS) for Minnesota School Districts. Policy 702 was reviewed at the May 18, 2009 School Board Workshop and has not been modified since that date. This policy follows the MSBA model and has been reviewed by the school district attorney.

Policy 720

Maureen Peterson moved, Arlene Bush seconded, that the School Board of Independent School District No. 271 approves the first reading of Policy 720 Vending Machines. Motion carried unanimously.

This action establishes a policy to govern vending machines installed in school district facilities. All new and replacement of vending machines require preapproval from the Business Office before installation. The Business Office will establish guidelines for fiscal control, content dispensed, machine location, hours of operation, and person responsible for each vending machine. The Business Office will ensure existing vending machines comply with these guidelines. Policy 720 was reviewed at the May 18, 2009 School Board Workshop and has not been modified since that date. This policy follows the MSBA model and has been reviewed by the school district attorney.

Non Renewal of
Probationary
Teaching
Contracts

Jim Sorum moved, Maureen Bartolotta seconded, that the School Board of Independent School District No. 271 adopts a resolution relating to the non-renewal of the teaching contracts of probationary teachers.

WHEREAS, **Amanda Hanson** is a probationary teacher in Independent School District No. 271;

THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 271, pursuant to Minnesota Statutes 122A.40, that the teaching contract of the above named probationary teacher in Independent School District No. 271, is hereby terminated at the close of the current 2008-2009 school year, June 30, 2009, and is not renewed for the 2009-2010 school year; and

BE IT RESOLVED FURTHER, that the Clerk of the School Board shall issue written notice to said teacher regarding non-renewal of the teacher's contract as provided by law, and that said notice shall be substantially in the following form:

NOTICE OF TERMINATION

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 271, held May 26, 2009, a resolution was adopted by a majority roll call vote giving action that your teaching contract will not be renewed effective at the end of the school year, June 30, 2009, for the 2009-2010 school year. Said action of the Board is taken pursuant to M.S. 122A.40.

You may officially request that the School Board give its reason for the non-renewal of your teaching contract. However, such request must be received within ten (10) days after the receipt of this notice.

On roll call vote, all directors voted aye.

Maureen Bartolotta moved, Arlene Bush seconded, to move the previous resolution but substitute the name **Robin Loes**. On roll call vote, all directors voted aye.

Placement
of Teacher
on ULOA

Jim Sorum moved, Maureen Bartolotta seconded, that the School Board adopts the following resolution to place on Unrequested Leave of Absence the Teaching Contract of a Tenured Teacher:

WHEREAS: The School Board of Independent School District No. 271, Bloomington, Minnesota, adopted a resolution on May 11, 2009, proposing to place Ms. Kristin Krenz, a tenured teacher in Independent School District No. 271, on unrequested leave of absence; and

WHEREAS: Ms. Krenz received written notice of proposed placement of unrequested leave of absence by personal service; and,

WHEREAS: Written notice of proposed placement on unrequested leave of absence contained a statement setting forth the reasons for the proposed placement as well as a statement that Ms. Krenz was entitled to a hearing before the School Board; and,

WHEREAS: No written request for a hearing has been made; and,

WHEREAS: Said failure to make written request for a hearing within fourteen (14) days after receipt of notice constitutes acquiescence to placement on unrequested leave of absence;

THEREFORE BE IT RESOLVED by the School Board of Independent School District No. 271 as follows:

1. That Kristin Krenz be and hereby is placed on unrequested leave of absence from a 1.0 position for the elimination of her position as Assistant Secondary School Principal without pay or fringe benefits, effective at the end of the 2008-09 school year, June 30, 2009, pursuant to M.S. 122A.40 and the unrequested leave provisions as negotiated.
2. That the Clerk of the School Board shall issue written notice to be sent to said teacher regarding this placement of unrequested leave of absence and said notice shall be in essentially the following form:

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 271 held on May 26, 2009, a resolution was adopted by majority roll call vote of the full membership of the School Board, placing you on unrequested leave of absence as a teacher of Independent School District No. 271 effective at the end of the 2008-09 school year on June 30, 2009, pursuant to Minnesota Statutes, Sec. 122A.40, Subd. 10(a) and Section 10 of the current Master Agreement between the School District and the Exclusive Representative, without pay or fringe benefits.

On roll call vote, all directors voted aye.

Continuing Health Insurance for Retirees

Tim Culver moved, Chuck Walter seconded, that the School Board of Independent School District 271 approves UCare Minnesota and Medica Insurance Company as continuing health insurance providers for the District Medicare Supplement Plans for eligible retirees for the period of July 1, 2009 through June 30, 2010. Contracts for these plans, if needed, will come before the Board for approval before the effective date after legal review. Motion carried unanimously.

Minnesota law requires public employers, including school districts, to provide retirees with an option to continue health insurance coverage after expiration of their collectively bargained retiree health coverage. After a competitive bidding process administered by Corporate Health Systems, Inc., the District insurance consultant, Administration recommends that the School Board again approve UCare Minnesota as a provider for a Medicare Supplement Plan, which has been in effect since April 1, 2002.

Administration also recommends that the School Board approve Medica Insurance Company through the state-sponsored Public Employees Insurance Plan (PEIP) as a provider for a new Medicare Supplement Plan due to its extended national network for those employees who move or travel out of state after retirement. The UCare network is limited to all of Minnesota and part of Western Wisconsin.

By offering these two plans, the District will incur no additional costs. The premium for continuing retiree health insurance coverage is the full responsibility of the eligible retiree who chooses coverage. In addition, the experience and utilization of retirees who elect either of these two plans will not apply to the District group health insurance plan.

District Health Savings Account Provider

Mark Hibbs moved, Arlene Bush seconded, that the School Board of Independent School District No. 271 approves a contract to provide and administer Health Savings Accounts (HSAs) that accompany the new High Deductible Health Plan (HDHP) for the 24-month period from July 1, 2008 to June 30, 2010 with Health Equity, Inc., 15 W. Scenic Pointe Drive, Suite 400, Draper, UT 84020 at the rates negotiated with the provider of:

1. One-time set-up fee: \$5.00 per member account.
2. Account administration: \$3.75 per member account per month.
3. Fee guarantee: At the above amounts, two additional consecutive 12-month periods at the option of the District, subject to an early termination fee.

The contract was reviewed by District legal counsel, District insurance agent of record, and District insurance consultant.

On May 14, 2008, the School Board awarded a two-year contract (July 1, 2008 to June 30, 2010) to Health Equity, Inc. (Utah) to provide Health Savings Accounts for employees enrolled in the District High Deductible Health Plan. The Health Equity rates were approved by the Board at that time (listed below). These rates reflect the full cost to the District and employees. Please note that the District will pay the cost of administration fees through HDHP savings and Social Security/Medicare tax savings.

FEE TYPE	AMOUNT
One-Time Implementation Fee	\$5.00/HSA
On-Going Fees	
Membership Kits	Waived
Monthly Administration Fee	\$3.75/HSA
Enrollment Meetings	Waived
First Debit Card	Waived
Payment to Provider	Waived
Investment Options	Waived
Electronic Funds Transfer for Reimbursement	Waived
Cost to Employer to Terminate Before Term Ends	\$13.00/HSA
Term of Fee Guarantee (available at the option of the Employer)	24 months, plus 2 consecutive 12-month periods

Since May 2008 when the Board approved this contract to Health Equity, Inc., attorneys for the District and Health Equity, Inc. have been negotiating final language of the actual contract. It is not uncommon to agree to contract terms before the final language is negotiated. [Recommended by Administrative Council, Office of Human Resources, and Office of Business Services. Reviewed by the Labor Management Committee in May 2008.]

During discussion by Board members, District Counsel indicated that agreement had not yet been reached on section 9.2 pertaining to liability.

Maureen Peterson moved, Chuck Walter seconded, to TABLE this agenda item. Motion carried unanimously.

VII. BOARD COMMITTEE REPORTS

Jim Sorum reported on the Facilities Planning Committee meeting. Mark Hibbs reported on the recent AMSD meeting with guest speakers Education Deputy Commissioner Chas Anderson along with Minnesota Department of Education staff Tom Melcher and Michelle Weber.

Arlene Bush attended and highlighted the Art Exhibit at Bloomington Civic Plaza featuring artwork from all of our elementary schools, Indian Mounds School of Excellence celebration week of activities and events and the Dimensions Academy end-of-the-year picnic. Chuck Walter attended the 40th Anniversary Celebration at Normandale Hills Elementary Schools and he attended PTSA meetings at his liaison schools.

VIII. SUPERINTENDENT'S REPORT

Superintendent Les Fujitake highlighted School Board and District activities. Graduation will be at the Target Center at 7 p.m. Kennedy students graduate on June 8 and Jefferson students graduate on June 9. The June 8th School Board meeting has been canceled due to graduation ceremonies. The last day of school for high school seniors is June 5. The last day of school for grades K-11 is June 9.

There is a Board Workshop on June 15th at 6 p.m. Curriculum and the 2009-2010 budget will be reviewed at the workshop with adoptions scheduled for the June 22 School Board meeting.

School of Excellence celebrations have or will take place at Washburn, Valley View Elementary, Indian Mounds and Olson Elementary schools. The Minnesota Elementary Principals Association (MESPA) School of Excellence Awards were announced earlier this year. There are over 1,000 elementary schools in Minnesota. Less than 60 elementary schools have an active Minnesota School of Excellence Award. Our District has six (6) active MSEAs-- Indian Mounds, Olson, Poplar Bridge, Ridgeview, Valley View and Washburn. Our District has more active MSEAs than any other school district in the State.

IX. OTHER

None.

X. ADJOURNMENT

There being no further business to come before the School Board, the meeting was adjourned at 8:50 p.m.

Maureen Peterson, Clerk