

**MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 271
Bloomington, Minnesota**

June 13, 2016

- I. ROLL CALL Pursuant to due call and notice thereof, and there being a quorum present, the School Board of Independent School District 271, was called to order by Chair Maureen Bartolotta at 7:00 p.m. on June 13, 2016, in the Arlene Bush Board Room at the Educational Services Center, 1350 West 106th Street, Bloomington, Minnesota.
- Members Present Maureen Bartolotta, Chair; Dawn Steigauf, Vice Chair; Jim Sorum, Treasurer; Tom Bennett, Dick Bergstrom and Ric Oliva.
- Member Absent Nelly Korman, Clerk.
- Administration Present Les Fujitake, Eric Melbye, Rod Zivkovich, Mary Burroughs, Dave Heistad, Rick Kaufman and Andy Kubas.
- Attorney Present David Holman.
- II. PLEDGE OF ALLEGIANCE Recited.
- MOMENT OF SILENCE Chair Maureen Bartolotta called for a Moment of Silence in observance of the recent Orlando nightclub tragedy in Orlando, Florida.
- III. APPROVAL OF THE AGENDA Ric Oliva moved, Tom Bennett seconded, to approve a revised agenda by removing Part B, item 6. g. Revised Policy 503.3, Early Admission and moving it to the June 27th meeting. Motion carried unanimously.
- IV. RECOGNITION OF STUDENTS/STAFF/PUBLIC
- Westwood Student Project Westwood kindergartener Logan Tofte shared an “enrollment” study that he had completed and presented to Principal Carolyn Hartwigsen and Dr. Dave Heistad, Executive Director of Research, Evaluation and Assessment. Logan shared his Westwood School data research. His report included data on total enrollment, the number of kindergarten classes, numbers of boys and girls in each class, complete with charts (pictures). Stephanie Johnson was Logan’s kindergarten teacher.
- Friend The District is fortunate to have businesses and organizations support our learners and the community of Bloomington. In appreciation of these collaborations efforts, the School Board recognizes “Friends” of education.
- Search Institute has been an innovator in listening to young people and promoting positive change with and for young people. Their work is based on the Development Assets. That work has become the foundation for developing Development Relationships, which focuses on interests or passions that motivate youth and give them a sense of purpose, focus, and future orientation.

Dr. Pekel's work with middle and high schools in Bloomington using REACH—Relationships, Effort, Aspirations, Cognition, Heart—sparks that help motivate students and help them find their best values. The work being done in Bloomington will develop strategies and measures to help students be successful. The Search Institute work with Bloomington is supported by a grant Search Institute received from the Spencer Foundation.

New Principals
2016-2017

Assistant Superintendent Eric Melbye provided the leadership for the selection processes for principal position vacancies. Mr. Melbye introduced the three new principals who will begin their new positions effective July 1, 2016: Jaysen Anderson, Jefferson High School; Hugh Roberts, Westwood Elementary School; and Cori Thompson, Valley View Elementary School.

Northern Lights
Award-MAGC

A Public Service Announcement (PSA) created by BEC-TV's Ryan Hall was awarded the top honor, the *Northern Lights Award*, by MAGC, Minnesota Association of Government Communicators. This animated PSA was created for BEC-TV to help curb the growing problem of texting while driving. It is intended to raise awareness about the dangers of texting and driving by providing the numbers and statistics in a fast paced way. The "sports theme" it has fits nicely into BEC TV's much watched live sports coverage as well as the studio based coaches' shows seen by many of the PSA's target audience.

V. PART A

1. *Board Business*
Minutes

- a. Minutes of the Regular Meeting of the School Board on May 23, 2016.
- b. Licensed Personnel: Resignations, Employments, Changes of Status.
Independent Personnel: Position Eliminations, Change of Status.
Classified Personnel: Terminations, Retirements, Resignations, Employments, Change of Status.

Personnel Items

2. *Field Trip Approval*

RESOLVED, that the School Board of Independent School District 271 approves the field trip per the attached list (on file).

3. *Grant*

RESOLVED, that the School Board of Independent School District 271 accepts a \$242,424 grant from Greater Twin Cities United Way. The Bloomington Richfield Screen @ Three project will provide funding for outreach and screening. The grant period is from 7/1/2016 through 6/30/2018.

3. *Contracts/Agreements*

NWHSU/BCCA
2016-2017

a. RESOLVED, that the School Board of Independent School District 271 accepts the income contract with Northwestern Health Sciences University to provide instruction to Bloomington Career and College Academy students during the 2016-2017 academic year.

NCC/T2C Program
2016-2017

b. RESOLVED, that the School Board of Independent School District 271 accepts the income contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Normandale Community College, to provide services known as T2C to District students during the 2016-2017 academic year.

NCC/PSEO/BCCA
2016-2017

c. RESOLVED, that the School Board of Independent School District 271 accepts the contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Normandale Community College, to provide PSEO instruction at the Bloomington Career and College Academy during the 2016-2017 school year.

NCC/Concurrent
Enrollment
2016-2017

d. RESOLVED, that the School Board of Independent School District 271 approves entering into a Concurrent Enrollment Programming Income Agreement with Minnesota State Colleges and Universities (MNSCU) [on behalf of Normandale Community College] for the 2016-2017 school year.

Food Catering
Nativity of Mary
2016-2017

e. RESOLVED, that the School Board of Independent School District 271 accepts the agreement to continue providing catering services to Nativity of Mary School for the 2016-2017 school year and authorizes administration to enter into a contract with Nativity of Mary School.

Ric Oliva moved, Dawn Steigauf seconded, to approve Part A Items In accordance with all of the written material submitted to the School Board.

VI. PART B

Q-Comp Program
Update

Assistant Superintendent Eric Melbye and District Q-Comp Coordinator Kelley Spiess updated the School Board on the Quality Compensation Program. This is year four of the program, which began in March/April 2012 when the District and the BFT entered into a voluntary agreement. The Q-Comp Memo of Understanding is reviewed annually by the Teacher Governing Board, which oversees the program. Ms. Spiess reviewed each of the Q-Comp components: teacher observation/evaluation, job-embedded professional development (PLC), goal setting and teacher leadership. She highlighted exemplary results in three years that included teacher leader roles and expectations, purpose and goals for PLC meetings, implementation of new classroom strategies and improved student achievement based on the evaluation process, targeted professional development differentiated for the specific needs of staff. Currently, there are no major changes to the program requirements and funding sources available to current Q-Comp districts. Next steps for 2016-2017 include: continue to work with staff to implement engagement strategies specially targeting our most at-risk students; continued collaboration with curriculum, ELL, technology, Gifted and Talented, Learning supports and the office of Educational equity support staff to better coordinate resources for teachers and students; and work closely with District Instructional Mentor Program staff to create a continuum of support for new staff.

Cooperative
Sponsorship
Dance

Tom Bennett moved, Dawn Steigauf seconded, that the School Board of Independent School District 271 approves a cooperative sponsorship for the Kennedy and Jefferson Dance program effective with the 2016-2017 school year. Motion carried unanimously.

The Minnesota State High School League (MSHSL) allows two or more member schools to form a cooperative sponsorship of an activity and/or sport when student participation numbers at schools are not sufficient to field a team. Kennedy and Jefferson high schools have agreed to cooperative sponsorship of the Dance program for the 2016-2017 school year. Kennedy, with the greater number of Dance participants, will serve as the host school, and the team will compete as the Kennedy Eagles. Under MSHSL bylaws, we are petitioning bylaw 403.00 so that we can compete in regular and post season as one team. This is a renewal of a cooperative agreement for Dance. The schools currently have cooperative agreements for Alpine Ski, Competitive Cheerleading, Gymnastics, Girls' Golf, Girls' Hockey, Nordic Ski and Wrestling. Dance and Girls' Hockey need annual renewal. With the approval of the Board, the cooperative sponsorship application will be submitted to the MSHSL for approval. Approval of the agreement must be granted prior to the start of the Dance season, which is October 24, 2016.

Cooperative
Sponsorship
Girls' Hockey

Ric Oliva moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves a cooperative sponsorship for the Jefferson and Kennedy and Girls' Hockey program effective with the 2016-2017 school year. Motion carried unanimously.

The Minnesota State High School League (MSHSL) allows two or more member schools to form a cooperative sponsorship of an activity and/or sport when student participation numbers at schools are not sufficient to field a team. Jefferson and Kennedy high schools have agreed to cooperative sponsorship of the Girls' Hockey program for the 2016-2017 school year. Jefferson, with the greater number of Girls' Hockey participants, will serve as the host school, and the team will compete as the Jefferson Jaguars. Under MSHSL bylaws, we are petitioning bylaw 403.00 so that we can compete in regular and post season as one team. This is a renewal of a cooperative agreement for Girls' Hockey. The schools currently have cooperative agreements for Alpine Ski, Competitive Cheerleading, Gymnastics, Girls' Golf, Girls' Hockey, Nordic Ski, Wrestling and Dance. Girls' Hockey and Dance need annual renewal. With the approval of the Board, the cooperative sponsorship application will be submitted to the MSHSL for approval. Approval of the agreement must be granted prior to the start of the Girls' Hockey season, which is October 31, 2016.

Bid Award—Milk
And Related Dairy
Products

Dawn Steigauf moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 accepts the Dean Foods North Central, LLC, Woodbury, Minnesota bid to provide milk and related dairy products to the District for the period of July 1, 2016 to June 30, 2018, and approves the contract with Dean Foods North Central, LLC to facilitate these purchases. Motion carried unanimously.

This bid is for the District's estimated annual requirement of mil and related dairy products, which includes cottage cheese, sour cream and yogurt. This was a joint bid with Richfield Public Schools. Based on yearly estimated product usage, this award for \$205,508 will result in annual savings of approximately \$10,000 over the previous year. There were two other bidders.

Proposed 2016-2017
Budgets

Rod Zivkovich, Executive Director of Finance and Support Services, presented the proposed 2016-2017 budgets, which included budget areas as follows: *Capital and Deferred Maintenance* (Operating Capital, Alternative Facilities/Health and Safety--Deferred Maintenance), Capital Projects--Technology and Security; *Debt Service*; *Insurance and Internal Services* (Self insured Dental and Medical, OPEB Trust and Debt, Internal Service—Vacation and Severance; and *Operating Funds* (Food Services, Community Services, and General Fund/Transportation). Notes: There is no increase in lunch prices for 2016-2017. General Fund expenditures supporting classrooms account for 85.5% of the budget.

The proposed budgets for 2016-2017 were reviewed by the Community Financial Advisory Committee (CFAC); Jim Sorum and Tom Bennett are the School Board representatives to CFAC. Action requesting School Board adoption of 2016-2017 budgets for all funds will be brought forth at the June 27, 2016, School Board meeting.

Policy Review

On May 5, 2016, the School Board's Policy Committee reviewed draft revisions to policies prepared and presented by administration. In some cases, additional changes were suggested and are reflected in policies, and accompanying regulations if applicable, presented and recommended for approval by the full School Board.

Policy 502

Tom Bennett moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves revised Policy 502, Search of Student Lockers, Desks, Personal Possessions and Student's Person. Motion carried unanimously.

The purpose of Policy 502, and its accompanying regulation, is to provide for a safe and healthful educational environment by enforcing the District's policies against contraband. This is a MSBA mandatory policy that has been modified for our District, including standard terms.

Policy 506

Jim Sorum moved, Dawn Steigauf seconded, that the School Board of Independent School District 271 approves revised Policy 506, Student Discipline. Motion carried unanimously.

The purpose of Policy 506, and its accompanying regulation, is to ensure that students are aware of and comply with District expectations for student conduct. Such compliance will enhance the District's ability to maintain discipline and ensure that there is no interference with the educational process. The District will take appropriate disciplinary action when students fail to adhere to the Code of Student Conduct established by this policy and regulation. This is a MSBA mandatory policy that has been modified for our District, including standard terms.

Policy 540

Ric Oliva moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves revised Policy 540, Hazing Prohibition. Motion carried unanimously.

The purpose of Policy 540, and its accompanying regulation, is to maintain a safe learning environment for students and staff that are free from hazing. Hazing activities of any type are inconsistent with the educational goals of the District and prohibited at all times. This is a MSBA mandatory policy that has been modified for our District, including standard terms.

Policy 514

Dawn Steigauf moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves new Policy 514, Bullying Prohibition. Motion carried unanimously.

The purpose of Policy 514 is to assist the school district in its goal of preventing and responding to the acts of bullying, intimidation, violence, reprisal, retaliation, and other similar disruptive and detrimental behavior. This new MSBA model policy focuses on prohibition and replaces the District's current Policy 506.1, Bullying Prevention. There is no accompanying regulation to this policy.

Policy 516

Ric Oliva moved, Dawn Steigauf seconded, that the School Board of Independent School District 271 approves revised Policy 516, Student Medication/Medical Procedures. Motion carried unanimously.

The purpose of Policy 516 is to set forth the provisions that must be followed when administering medication and performing medical treatments or procedures to students at school. This is a MSBA mandatory policy. There is no accompanying regulation to this policy.

Policy 414

Ric Oliva moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves revised Policy 414, Mandated Reporting of Child Neglect or Physical or Sexual Abuse. Motion carried unanimously.

The purpose of Policy 414, and its accompanying regulation, is to make clear statutory requirements and District procedures for reporting suspected child neglect or physical or sexual abuse. By a provision in the regulation, this policy will be reviewed at least annually for compliance with the law.

Policy 416

Ric Oliva moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves new Policy 416, Drug and Alcohol Testing, replacing Policy 416.1 Federally Mandated Drug and Alcohol Testing for Bus Drivers. Motion carried unanimously.

The purpose of Policy 416 is to provide authority so that the School Board may require all employees and/or job applicants to submit to drug and alcohol testing in accordance with the provision of this policy as provided in federal law and Minnesota Statutes. This policy is a MSBA mandatory policy and follows the MSBA model. This policy replaces the District's current Policy 416.1, which addressed drug and alcohol testing for bus drivers only. There is no accompanying regulation to this policy.

Policy 903

Dawn Steigauf moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves revised Policy 903, Notice to Visitors. Motion carried unanimously.

The purpose of Policy 903 is to inform the school community and the general public of the position of the School Board on visitors to school buildings and other school property. The policy follows the MSBA model.

Regulation 515
Appendices

Regulation Update for Information—in the Appendices of Regulation 515, Protection and Privacy of Student Records, there is a parent/guardian non-disclosure of directory information letter. The letter has been updated to include information regarding photo and video use and usage of images on the internet/social media site.

Vendors & Rates
District Insurances
2016-2017

Dick Bergstrom moved, Ric Oliva seconded, that the School Board of District Independent School District 271 approves the vendors and rates for District insurance for the 12-month period from July 1, 2016 to June 30, 2017, per the attached Memo (on file).

Workers' Comp/Others

1. RAS/First Dakota Indemnity Company – Workers Compensation Insurance Policy
2. Kraus-Anderson Insurance – COMPTROL Workers Compensation Claims Management and Loss Prevention Program
3. Markel Insurance Company – Blanket Accident Policy - Special Risk for Registered Volunteer Workers
4. Travelers – Fiduciary Liability for Self-Funded Health Insurance Plan
5. Hartford Fire Insurance Company- ERISA Bond

FURTHER BE IT RESOLVED, that the School Board of Independent School District 271, per its organizational meeting of January 11, 2016, authorizes the Superintendent, or his designee, to execute documents within the authorized budget as appropriate to the daily operations of the school district.

Motion carried unanimously.

On March 28, 2016, the Board approved a motion for vendors and rates for District group insurance. This is Part 2, which includes Workers Compensation (including Claims Management and Loss Prevention Program), Volunteer Workers/Blanket Accident, Fiduciary Liability, and ERISA Bond. The attached Memo (on file) provides the specifics of the recommended resolution, as well as significant background information.

Extending Probationary
Period of a Teacher

Tom Bennett moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves the Employment Agreement between the District and probationary teacher Madeline Nelson, extending her probationary period. On roll all vote, all directors voted aye.

Madeline Nelson is currently a Long Call Reserve teacher with the District. Said teacher completed her probationary period on June 6, 2016, the date the Long Call Reserve Contract terminated. Nelson acquired a Long Call Reserve Contract beginning August 29, 2016 and ending June 8, 2017. Said teacher has voluntarily agreed to waive her continuing contract rights in order to fulfill a Long Call Assignment for the duration of the 2016-17 school year. Nelson also agrees that employment of said Long Call Assignment does not constitute continuing contract rights.

The purpose of the agreement is to allow said teacher to fulfill the Long Call Assignment for the 2016-17 school year, thereby waiving her right to the acquisition of continuing contract rights for that period. Under arbitration rulings, it has been interpreted that teachers cannot achieve a continuing contract while employed in a Long Call Reserve position. Under this agreement said teacher has voluntarily agreed she will not achieve a continuing contract during the 2016-17 school year.

Administrative Update
on Negotiations

Mary Burroughs, Executive Director of Human Resources, updated the School Board on negotiations with the Bloomington Federation of Teachers. No further formal negotiations sessions have been scheduled. A work session/information sharing session has been scheduled for Thursday of this week. A few members of the BFT negotiating team asked to meet with Mary Burroughs and Rod Zivkovich. It is not a negotiations session, it is a work session to review the District's costing worksheet and ask financial questions. The District's proposal is available on the District's website. Both sides have indicated willingness to meet over the summer.

Executive summary of BFT's proposal as of May 23—Year One: 2% increase to schedule, including retro pay, steps and lanes. Year Two: 2% increase to schedule, including retro pay, steps and lanes; language creating a governing board and an increase in federation president release time up to a full-time position with the District paying half.

Executive summary of District's proposal as of May 23—Steps and lanes advancement both years, a 2% one-time payment to Steps 1-12 both years, but no change to schedule for Steps 1-12, addition of Step 13--\$350 over Step 12 for BA lanes and \$1,250 over Step 12 for MA lanes each year, increasing longevity \$250 on Step 18 and \$300 on Steps 23 and 28 both years, agreed to an advisory team and to talk about the president release time.

VII. BOARD MEMBER
REPORTS

School Board members reported on various meetings and activities including attendance and/or participation in the following: CFAC Committee meeting, Memorial Day Parade, graduations, City Council meeting (recognition of the district wide food drive results), school visits, OEE picnic, Jefferson and Kennedy all night parties, PLC meeting. The Education Foundation of Bloomington *Chip in for Schools* golf tournament is July 27 at Dwan golf course. Volunteers are participants are welcomed.

Dick Bergstrom attended a District 917 Insurance Committee meeting and a Board meeting; budget and contracts were on the agenda. Mr. Bergstrom indicated that he abstained from voting on contracts and budget out of respect for what is happening in his home school district.

VIII. SUPERINTENDENT'S
REPORT

Superintendent Les Fujitake highlighted District activities. Graduation for Metro South Adult Basic Education students is Thursday, June 16, at 7:30 pm at Olson Middle School in the Auditorium.

In consultation with the Chair and Vice Chair, as was done last year, the School Board will not meet in July. Jim Sorum moved, Dawn Steigauf seconded, to cancel the meeting scheduled for July 11 and the meeting/study session scheduled for July 25. Motion carried unanimously.

The next School Board meetings are scheduled for June 27 and August 8.

The Legislative Auditor has been charged with preparing and presenting a report to the Legislature regarding standardized testing. Mr. Fujitake and Dr. Heistad met with a team from the office of the Legislative Auditor to discuss costs, problems encountered, efficacy and usefulness of the tests.

Congress reauthorized No child Left Behind; now renamed Every Student Succeeds Act. The U.S. Department of Education has developed draft rules to operationalize the law. The goal is to provide more flexibility to the states regarding testing.

IX. OTHER

None.

X. ADJOURNMENT

There being no further business to come before the School Board, the meeting was adjourned at 9:51 p.m.

Nelly Korman, Clerk