

**MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 271
Bloomington, Minnesota**

June 27, 2016

- I. ROLL CALL Pursuant to due call and notice thereof, and there being a quorum present, the School Board of Independent School District 271, was called to order by Chair Maureen Bartolotta at 7:00 p.m. on June 27, 2016, in the Arlene Bush Board Room at the Educational Services Center, 1350 West 106th Street, Bloomington, Minnesota.
- Members Present Maureen Bartolotta, Chair; Dawn Steigauf, Vice Chair; Jim Sorum, Treasurer; Tom Bennett, Dick Bergstrom and Ric Oliva.
- Member Absent Nelly Korman, Clerk.
- Administration Present Les Fujitake, Eric Melbye, Rod Zivkovich, Tamra Sieve, and Mary Burroughs.
- Attorney Present David Holman.
- II. PLEDGE OF ALLEGIANCE Recited.
- Chair Maureen Bartolotta called for a motion to establish a closed session to follow tonight's meeting for the purpose of negotiations discussion. So moved by Ric Oliva and seconded by Dawn Steigauf. Motion carried unanimously.
- III. APPROVAL OF THE AGENDA Ric Oliva moved, Tom Bennett seconded, to approve the agenda. Motion carried unanimously.
- IV. RECOGNITION OF STUDENTS/STAFF/PUBLIC Chair Maureen Bartolotta called for a Moment of Silence in remembrance of students and staff who have passed away this school year.
- V. PART A
1. *Board Business*
Minutes
- Personnel Items
- a. Minutes of the Regular Meeting of the School Board on June 13, 2016.
b. Licensed Personnel: Leave of Absence, Resignation, Employments, Changes of Status, Rescission of Long Call Reserve Teacher.
Classified Personnel: Resignations, Changes of Status.
2. *Field Trip Approval* RESOLVED, that the School Board of Independent School District 271 approves field trips per the attached list (on file).
3. *Contracts/Agreements*
BIG Practice Times
2016-2017
- a. RESOLVED, that the School Board of Independent School District 271 approves the Agreement between the City of Bloomington and Independent School District 271 for the use of the Bloomington Ice Garden for the 2016-2017 hockey season for Jefferson High School and Kennedy High School.

NWHSU/Volunteer
Connection E-12
Programs

b. RESOLVED, that the School Board of Independent School District 271 approves the agreement between Northwestern Health Sciences University and Independent School District 271 for Volunteer Connection, E-12 Programs. The term of this agreement is July 1, 2016, through June 30, 2018.

MN State University
Mankato Teaching
Fellow

c. RESOLVED, that the School Board of Independent School District 271 approves the contract with the Minnesota State Colleges and Universities on behalf of Minnesota State University, Mankato, to provide one (1) Teaching Fellow to replace a classroom teacher who shall serve on special assignment. The agreement shall be in effect August 1, 2016, through June 30, 2017. The District's financial obligation is \$12,805.04.

NCC/BCCA
Criminal Justice/
Law Enforcement/
Other Programs

d. RESOLVED, that the School Board of Independent School District 271 accepts the income contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Normandale Community College, to provide instruction at the Bloomington Career and College Academy during the 2016-2017 school year. [Criminal Justice/Law Enforcement, Healthcare Core Curriculum, Juvenile Justice, Police and Community.]

HTC/BCCA
Carpentry Program

e. RESOLVED, that the School Board of Independent School District 271 accepts the contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Hennepin Technical College, to provide carpentry instruction at the Bloomington Career and College Academy during the 2016-2017 school year.

MNSCU Joint Powers
Agreement/NCC
Dimensions Academy
High School

f. RESOLVED, that the School Board of Independent School District 271 approves the Joint Powers Agreement with Minnesota State Colleges and Universities (MNSCU) for the Dimensions Academy High School program located at Normandale Community College (2016-2017).

4. *Grants*

Amended IEL Civics
Metro South ABE

RESOLVED, that the School Board of Independent School District 271 accepts the Amended Integrated English Literacy (IEL) Civics grant awarded by the Minnesota Department of Education. Metro South Adult Basic Education was awarded an additional \$95,212.55 for school year 2016-2017.

5. *Finance*

Donations

a. RESOLVED, that the School Board of Independent School District 271 accepts donations, as indicated in the background, in the amount of \$39,486.39.

Finance Reports

b. Statement of Revenues and Statement of Expenditures for the month of May 2016.

Receipts/ &
Disbursements

c. Receipts and Disbursements as submitted for the month of May 2016.

Tom Bennett moved, Dick Bergstrom seconded, to approve Part A Items in accordance with all of the written material submitted to the School Board. Motion carried unanimously.

VI. PART B

Provider Agreement
Hennepin County
for ALC Services/
Headway

Tom Bennett moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 accepts the provider agreement with Hennepin County, on behalf of the Hennepin County Human Services and Public Health Department, to provide funds for ALC services, which will be provided by the District. Motion carried unanimously.

Hennepin County Human Services and Public Health Department (County) will provide funds to the District to be used to subcontract with Headway Emotional Health Services for a case coordinator position to provide ALC Plus services. ALC Plus services will be integrated at the BCCA & Under 21 Alternative Learning Program through Hennepin County funding a case coordinator. The ALC Plus case coordinator will provide enriched educational programming, mental health and social service support in a school based setting. District will enroll up to 20 County referred students in need of a school placement. Each program will provide students high quality and rigorous instruction while receiving mental health, correctional and social service supports concurrently. The term of the agreement shall be from July 1, 2016 through June 30, 2019. This is a cost reimbursement agreement. Total payments by the County shall not exceed \$70,000 the first year. The second two years are to be determined and will be incorporated into the agreement through an amendment or ministerial adjustment.

Headway Agreement
For ALC Services/BCCA
and Under 21 Programs

Jim Sorum moved, Dawn Steigauf seconded, that the School Board of Independent School District 271 accepts the Independent Contractor agreement with Headway Emotional Health Services to provide ALC Plus services to the Bloomington Career and College Academy and to the Under 21 Alternative Learning Program. Motion carried unanimously.

Headway Emotional Health Services (Headway) will provide one case coordinator to the Bloomington Career and College Academy and the Under 21 Alternative Learning Program to provide ALC Plus services. The case coordinator will provide day-to-day oversight and assistance to County referred students. This oversight will include assistance with attendance, behavioral and mental/chemical health referrals, consult with BCCA/Under 21 ALP educational team members, probation officers, court officials and parents and facilitate transition to mainstream education settings as appropriate. Hennepin County will reimburse the district for the coordinators salary and expense as outlined in the Hennepin County contract A165624. The total amount due Headway by the District will not exceed \$70,000. The term of this agreement is from July 1, 2016 through June 30, 2017.

Site Agreement
Community Technology
Empowerment Project
AmeriCorps

Dick Bergstrom moved, Tom Bennett seconded, that the School of Independent School District 271 approves an agreement between Community Technology Empowerment Project (CTEP), an AmeriCorps program of Saint Paul Neighborhood Network and Independent School District 271 with respect to assigning one CTEP AmeriCorps Member to perform services during the 2016-2017 school year. Motion carried unanimously.

CTEP AmeriCorps will provide 1 full-time member to perform services to strengthen and supplement efforts to improve the technology literacy for low-income families, recent immigrants, and residents who may have physical or mental disabilities. Metro South ABE agrees to pay Saint Paul Neighborhood Network a site fee of \$4,150 to meet the organization's matching funds for living allowances, benefits, or other agreed costs as they may apply to the Member(s) serving the organization. This agreement is for the 2016-2017 school year.

Districts 271 & 280
Joint Administration
Agreement Revision

Dawn Steigauf moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves the revised agreement with Independent School District 280 for joint sponsorship and administration of Bloomington/Richfield Community Education Programs and Services. Motion carried unanimously.

An agreement between Independent School District 271 (Bloomington) and Independent School District 280 (Richfield) was approved by the School Board on July 1, 2003, to provide joint sponsorship and administration of Community Education programs in both districts. The agreement was revised on November 20, 2006. The current revision is due to the reorganization of positions in ISD 280, the elimination of the school year aquatics program in ISD 280 and separation of the Drivers' Education program. This agreement is effective July 1, 2016.

Illumination
Education
Software Services
Agreement

Tom Bennett moved, Dawn Steigauf seconded, that the School Board of Independent School District 271 approves the software services agreement between Illuminate Education, Inc. and Independent School District 271 effective May 25, 2016 through June 30, 2019. Motion carried unanimously.

Illuminate Education, Inc. is a data and assessment tool designed to capture and analyze multiple sources of data to inform instruction. Illuminate Education, Inc. will be utilized at the elementary level and integrated with the Hub and Infinite Campus in order to have a well-rounded set of tools to meet the needs of teams to enter and analyze student progress data. The cost is \$4.50 per student. If at the end of the first year of the agreement it is determined that services be expanded to secondary schools, the per student cost will remain the same. The District's Data Team supports the implementation of these software services.

Long Term Facility
Maintenance Ten
Year Plan/Budget

Ric Oliva moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves the attached Ten Year Long-Term Facility Maintenance Program Budget and authorizes the current amount to be included in the District's long-term facility maintenance projects application for long-term facility maintenance revenue. Motion carried unanimously.

Change in legislation in 2015 requires the School Board to approve a ten year long-term facility maintenance program budget for its facilities to be able to levy for the Alternative Facilities pay-as-you-go, Debt Service on Alternative Facilities Bonds and Health and Safety funding for the 2017-2018 school year.

Intermediate District 917 Long Term Facility Maintenance Plan Dawn Steigauf moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves Intermediate School District 917's Long-Term Facility Maintenance Program Budget and authorizing the inclusion of a proportionate share of those projects in the District's application for long-term facility maintenance revenue. Motion carried unanimously.

The School Board of Intermediate School District 917 has approved a long-term facility maintenance program budget for its facilities for the 2016-2017 school year in the amount of \$52,650.00. Member districts may include their proportionate share of the costs of the intermediate school district program in their long-term facility maintenance application, subject to the approval of the Commissioner of Education. Bloomington's portion for 2016-2017 is \$12,246.00.

Committed Fund Balance Categories 2015-2016 Dick Bergstrom moved, Ric Oliva seconded, that the School Board of Independent School District 271 approves the following Committed Fund Balance Categories for the 2015-2016 fiscal year: Third Party Medical Assistance, Wellness Dollars, Band Uniform and Instrument Replacement, Operating Referendum, Transportation, Transportation Building, Transportation Bus Purchases, Staff Development, Athletics and Activities, QComp and Site Department Carry-Over Funds. Motion carried unanimously.

To conform to new Governmental Accounting Standard Board (GASB) Statement 54 and Policy 701.3, the School Board takes action to approve Committed Fund Balance Categories. The actual dollar amounts for each category will be presented to the School Board for approval after completion of the 2015-2016 fiscal year audit, which will be in October 2016.

Adoption of Budgets 2016-2017 Tom Bennett moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves the proposed 2016-2017 revenue and expenditure budgets for all funds. Motion carried unanimously.

There are four major budget areas:

1. Capital and Deferred Maintenance:
Operating Capital, Health and Safety, Alternative Facilities, Construction, Capital Projects (Technology).
2. Debt Service.
3. Insurance and Internal Services:
Self-Insured Health and Dental, OPEB Trust and Debt, Internal Service.
4. Operating Funds:
Food Services, Transportation, Community Services, General Fund.

The rationale and justification for the proposed budgets were discussed in detail at the June 13, 2016, School Board meeting.

Policy 503.3

Ric Oliva moved, Dawn Steigauf seconded, that the School Board of Independent School District 271 approves revised Policy 503.3, Early Admission. Motion carried unanimously.

The purpose of Policy 503.3 is to facilitate underage children with unusually high ability by establishing criteria and procedures for the early admission of these children to kindergarten and first grade. On May 5, 2016 the School Board Policy Committee (Ric Oliva, Jim Sorum and Tom Bennett) reviewed draft revisions to Policy 503.3 prepared and presented by Administration, which included edits using standard District terms. No additional changes were made to the Policy. The Committee also reviewed and discussed the accompanying regulation which outlines the criteria and procedures for early admission. Administration recommended that in addition to changing language using District terms, language changes be made regarding testing and the standard percentile needed for determining learning abilities for early admission. Current language identified the use of a specific test that is no longer available. During discussion, consideration also was given to changing the standard percentile to determine learning abilities for early admission from 95% to 90%. However, it was determined that the percentile would not be lowered to 90% but would remain at 95%.

Superintendent Les Fujitake recapped the results of tonight's actions approving the revised policy (and accompanying regulation) and next steps to be taken. Language updates included District terms, removal of identifying a specific test and replacing it with more general language, not lowering the qualifying percentage to 90, but keeping it at 95. During the coming year, Administration will study the relationship between cognitive development/ability and IQ scores, conduct a longitudinal study on early entrance students, determine if charging parents for testing discriminates against poor families and may prevent families from applying, and use of District school psychologists for testing. The findings of this study/research will be used to guide policy discussion and possible revisions for next year.

Superintendent
Evaluation Summary
2015-2016

In accordance with Board policy 451, the School Board of Independent School District 271 has completed its annual superintendent evaluation for the 2015-2016 school year. This new evaluation form covered six (6) performance standards and 23 leadership traits. The superintendent met or exceeded expectations in all areas reviewed, especially in the areas of sound financial management, establishing/maintaining good relationships with agencies and organizations outside of the district, and updating strategic planning process, including vision cards to measure performance. The Board looks forward to continued initiatives and programs to close the achievement gap and continued improvement in engagement between the Board, superintendent, administration, and employees.

School Board
Self-Evaluation
Summary 2015-2016

Chair Maureen Bartolotta reported that the School Board completed its self-evaluation for the 2015-2016 school year. The Board completed its goals for 2015-2016. Board members had the opportunity to evaluate their work in the areas of Board Governance and Policy, Operational Oversight, Board Governance, Superintendent Relations and Community Engagement.

Board members also had the opportunity to share comments on their work—what they felt they did well and to offer suggestions on how they can improve. Going forward, the Board will work on a couple of the comments shared in this self-evaluation process.

Board Committee
Assignments and
School Ambassador
Pairings 2016-2017

Effective July 1, 2016, there will be a change in Board member representatives to a few committees and organizations. These changes were established at the Board's organizational study session held January 4, 2016. Changes occurred for Association of Metropolitan School Districts, Board Legislative Committee, Board Superintendent Evaluation Committee, Early Childhood Parent Advisory Committee, Community Services Advisory Committee, Community Financial Advisory Committee, Labor Management Committee, PTSA Council and the Education Foundation of Bloomington. School/Board Member Ambassador pairings have been revised effective for the 2016-2017 school year. This information will be posted on the District's website.

VII. BOARD MEMBER
REPORTS

School Board members reported on various meetings and activities including attendance and/or participation in the following: Cornerstone fundraising event supporting victims of domestic violence, Board Community Engagement Committee, meeting with BFT representatives to answer questions (Dawn Steigauf, Mary Burroughs and Rod Zivkovich), Metro South Adult Basic Education graduation, City of Bloomington 2040 conversation—what Bloomington should look like in 2040—first of three meetings to be held—first meeting focused on sustainability.

The Education Foundation of Bloomington *Chip in for Schools* golf tournament is on July 27—golfers and volunteers welcome. Summer Fete is on July 3. School Board will have a presence at the event.

VIII. SUPERINTENDENT'S
REPORT

Superintendent Les Fujitake shared that the Minnesota Department of Transportation previously had cited the District regarding safety procedures and guidelines; corrective actions were taken by the District. Another audit was conducted recently and as a result of the corrective actions implemented, the District now is in compliance.

IX. OTHER

None.

X. ADJOURNMENT

There being no further business to come before the School Board, the meeting was adjourned at 7:45 p.m.

Nelly Korman, Clerk