

**MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 271
Bloomington, Minnesota**

September 25, 2017

- I. ROLL CALL Pursuant to due call and notice thereof, and there being a quorum present, the School Board of Independent School District 271, was called to order by Chair Ric Oliva at 7:00 p.m. on September 25, 2017, in the Arlene Bush Board Room at the Educational Services Center, 1350 West 106th Street, Bloomington, Minnesota.
- Members Present Ric Oliva, Chair; Tom Bennett, Vice Chair; Nelly Korman, Clerk; Jim Sorum, Treasurer; Maureen Bartolotta, Dick Bergstrom and Dawn Steigauf.
- Administration Present Les Fujitake, Eric Melbye, Andy Kubas, Rod Zivkovich, Mary Burroughs, and Rick Kaufman.
- Attorney Present David Holman.
- II. PLEDGE OF ALLEGIANCE Recited.
- III. APPROVAL OF THE AGENDA Maureen Bartolotta moved, Dick Bergstrom seconded, to approve the agenda. Motion carried unanimously.
- IV. RECOGNITION OF STUDENTS/ STAFF/PUBLIC Ric Oliva, School Board Chair, introduced the new student representative to the School Board. Jackson Domagala is a junior at Jefferson High High School and will serve for the 2017-2018 and 2018-2019 school years. District Legal Counsel David Holman administered the Oath of Office.
- New Student Representative/ Oath of Office Ethan Skophammer represents Kennedy High School for the second year. Student representatives will attend School Board meetings on the fourth Monday of each month and participate in discussion of Board meeting agenda items. Student representatives on the School Board are non-voting members. The student representatives will give reports about school activities. Ric Oliva is the mentor for Ethan Skophammer and Dick Bergstrom is the mentor for Jackson Domagala.
- Also, as student representatives to the School Board, Ethan Skophammer and Jackson Domagala will co-lead meetings of the high school representatives of the Board's Student Advisory Council. Currently, three meetings are scheduled for the high school students, however, more frequent meetings may be scheduled by the co-leaders.
- Indigenous Peoples Day Proclamation Tom Bennett moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves the attached proclamation (on file) declaring October 9, 2017, as *Indigenous Peoples Day* in the Bloomington Public Schools. Motion carried unanimously.

Indigenous Peoples Day, also known as Native American Day, celebrates and honors the Indigenous Peoples of North America. On October 7, 2016, Governor Mark Dayton proclaimed the second Monday of October as Indigenous Peoples Day for the State of Minnesota. Accepting the proclamation were Andy Kubas, Executive Director of Learning Supports, and Patty Veitenheimer, long-standing member of the American Indian Parent Advisory Committee, who expressed appreciation for this recognition.

Student Representative Reports
Ethan Skophammer shared Kennedy activities: 79 people participated in the blood drive, honor students (3.5 grade average or higher) are being recognized at special breakfast, freshmen retreat days scheduled, homecoming activities and game are next week, students like the new flex space, and fall sports teams are off to a good start. Jackson Domagala shared Jefferson activities: School spirit week is in progress, homecoming coronation was today, the homecoming game is Friday with Jefferson playing Kennedy, Jefferson Theatre Company is featuring *You Can't Take It With You*, cheerleaders and the band participated in Heritage Days activities, four students have been named national merit semifinalists, and students like the newly renovated common areas and the flex space.

V. PART A

1. *Board Business*
Minutes

Personnel Actions

- a. Minutes of the Regular School Board Meeting on September 11, 2017.
- b. Licensed Personnel: Leave of Absence, Employments, Changes of Status. Independent Personnel: Resignation, Change of Status. Classified Personnel: Termination, Resignations, Employments, Changes of Status.

2. *Field Trips Approval* RESOLVED, that the School Board of Independent School District 271 approves field trips per the attached list (on file).

3. *Contracts/Agreements*

Waters Edge
Counseling &
Healing Center

Insurance Renewals

- a. RESOLVED, that the School Board of Independent School District 271 approves the agreement with Water's Edge Counseling and Health Center to provide services at Jefferson High School and Olson Middle School for the 2017-2018 school year.
- b. RESOLVED, that the School Board of Independent School District 271, for the period October 1, 2017 through September 30, 2018, renews our District's insurance:
 - (1) Commercial Property and Casualty Insurance including Auto and Umbrella policies with WRM America Insurance Company, annual premium of \$347,622.
 - (2) Educators Errors and Omissions and Employment Practices Liability policy with Stratford Insurance Company. Annual premium of \$39,139
 - (3) Equipment Breakdown Coverage with Travelers Property Casualty Company of America. Annual premium of \$11,872
 - (4) Employee Fidelity Coverage with National Union Fire Insurance Company. Annual premium of \$12,301
 - (5) Storage Tank Impairment Liability policy with Admiral Insurance Company. Annual premium of \$10,510
 - (6) Identity Fraud Expense Coverage with Travelers Casualty and Surety Company of America. Annual premium of \$5,731

4. *Finance*

Finance Reports

a. Statement of Revenues and Statement of Expenditures for the months July and August 2017.

Receipts/ &

Disbursements

b. Receipts and Disbursements as submitted for August 2017.

Dick Bergstrom moved, Maureen Bartolotta seconded, to approve Part A items in accordance with all of the written material submitted to the School Board. Motion carried unanimously.

VI. PART B

Paraprofessionals
Contract
2017-2019

Maureen Bartolotta moved, Dick Bergstrom seconded, that the School Board of Independent School District No. 271 approve and ratify the 2017-2019 Master Contract between Independent School District 271 – Bloomington, Minnesota, and the Federation of Paraprofessionals.

On roll call vote, Dawn Steigauf, Maureen Bartolotta, Jim Sorum, Tom Bennett, Ric Oliva and Nelly Korman voted aye. Dick Bergstrom voted nay. Motion carried 6-1.

The District and the Federation of Paraprofessionals reached a tentative agreement for the 2017-2019 Master Contract on July 20, 2017, and the paraprofessional employees ratified the tentative agreement on September 13, 2017.

This tentative agreement includes wage schedule improvements of \$0.39 to each cell on salary schedule (excluding longevity) for 2017-2018 and \$0.40 to each cell on salary schedule (excluding longevity) for 2018-2019. In addition, the tentative agreement includes the following:

- Added language about access to membership lists (5.4)
- Updated District Posting language (5.13)
- Added new language around President Release (5.14) and removed redundant language
- Removing the additional minimum hours per year requirement for insurance (7.1)
- Previously agreed to out-of-network out-of pocket maximums for health insurance (7.2)
- Increase to the District health insurance contribution both years HSA contribution second year (7.2 & 7.3)
- Sick Leave – lowered accrual minimum to those who work three (3) hours per day (8.1)
- Use of sick leave – updated to reflect changes in Care of Relatives, Safety and Pregnancy leave (8.1.2)
- Bereavement – clarified days allowed (8.4.1)
- Duty Free Lunch – added language to clarify lunch expectations (9.3)
- “Housekeeping”

The tentative agreement is within the allocations approved by the Board. Nelly Korman was the Board representative for Paraprofessionals negotiations. Bill Schwantz is the President of the Paraprofessional group.

Custodial/
Transportation
Contract
2017-2019

Dawn Steigauf moved, Maureen Bartolotta seconded, that the School Board of Independent School District No. 271 approve and ratify the 2017-2019 Negotiated Contract between the School District and the Custodial, Maintenance, and Transportation Employees SEIU Local #284. On roll call vote, Dawn Steigauf, Maureen Bartolotta, Jim Sorum, Tom Bennett, Ric Oliva and Nelly Korman voted aye. Dick Bergstrom voted nay. Motion carried 6-1.

The District and The Custodial, Maintenance and Transportation Employees SEIU Local #284 reached a tentative agreement for the 2017-2019 Master Contract on August 22, 2017, and membership ratified the tentative agreement on September 15, 2017.

The tentative agreement includes salary schedule improvements of 2.0% for 2017-18 and 1.9% for 2018-19. In addition, the tentative agreement includes the following:

- Increases to Schedules C of 2.0% for 2017-18 and 1.9% for 2018-19 both years
- Restructuring of wage schedules, and addition of pipe fitter stipends
- Previously agreed to out-of-network out-of pocket maximums for health insurance per IRS regulations (7.2)
- Increase to the District health insurance contribution both years and HSA contribution second year (7.2 & 7.3)
- Language clarification throughout contract and “Housekeeping” changes
- Addition of MOU regarding True Time

Dawn Steigauf is the Board representative for this bargaining group.

Negotiations
Update

Mary Burroughs, Executive Director of Human Resources, reported that all employee 2017-2019 contracts were settled or had tentative agreements prior to the start of the new school year.

Proposed 2017
Pay 2018 Property
Tax Levy

Dick Bergstrom moved, Nelly Korman seconded, that the School Board of Independent School District 271 approves the property tax levy for the proposed 2017 payable 2018 levy of \$52,072,017. BE IT FURTHER RESOLVED, that in the event of any changes to levy amounts by the Minnesota Department of Education, it is the intent of the School Board of Independent School District 271 to levy the appropriate amount as allowed by law. The state requires that districts use the term “Maximum” on the certification sheet to allow these corrections to the levy. Motion carried unanimously.

PROPOSED 2017 PAYABLE 2018 LEVIES

Referendum	\$13,364,749
Referendum Other	9,112,810
Debt Services	11,021,273
Community Services	1,824,163
Other	16,749,022
Proposed Certified Levy	<u>\$52,072,017</u>

	Pay 2016	Pay 2017	Pay 2018	Diff Pay 16 to Pay 18	%
Operating Referendum	\$21,634,265	\$23,671,728	\$22,477,559	\$843,294	3.9%
Non Referendum	\$28,620,826	\$27,873,522	\$29,594,458	\$973,632	3.4%
Total	\$50,255,091	\$51,545,251	\$52,072,017	\$1,816,926	3.6%

Annually, the School Board is required to certify a preliminary levy. This year, the District is required to submit this certified preliminary levy information to the County by September 30, 2017. This certified preliminary levy information will be used by the County to generate property tax notices that show parcel specific tax impact for each taxpayer in our district for the coming year. These notices will be mailed in November 2017. The final levy will be certified by the School Board on December 11, 2017. This final certified levy information will be used by the County to calculate actual property taxes payable in 2018. The Community Financial Advisory Committee has reviewed and approved the proposed levy.

Verizon Lease
Light Pole/OGE

Tom Bennett moved, Dawn Steigauf seconded, that the School Board of Independent School District 271 approves a lease agreement for a light pole at Oak Grove Elementary and authorizes administration to enter into a contract with Verizon Wireless. Motion carried unanimously.

An existing light pole at Oak Grove Elementary will be upgraded and leased by Verizon Wireless. The purpose of this lease agreement is for the operation and expansion of Verizon's federally licensed communications business in the area of mini antenna. The lease is for a term of five years. Rent paid by tenant will be \$2,000 annually and increase an additional 1.5% each year. A one-time payment of \$7,000 will be paid to offset legal fees.

Pathways Advisory
Committee Update

Eric Melbye, Assistant Superintendent, shared that the Minnesota Department of Education feedback on the District's World's Best Workforce plan suggested that student representatives be a part of the Pathways Advisory Committee (PAC). The Board has had student advisory council members and student representatives to the Board rather than on PAC. The School Board approves PAC membership, which is outlined in policy. The School supports finding student representatives for PAC and invited the student representatives to the School Board to consider joining PAC and/or share the information with other students in their respective schools with one student from each high school being the minimum number of students. The first PAC meeting is October 2.

Regulation 515

Eric Melbye, Assistant Superintendent, updated the School Board on a change to Regulation 515, Protection and Privacy of Student Records, as it pertains to cost for student records and the District's movement to EDocs (electronic transcripts). Cheryl Marin led a work group to update student transcript fees. The group's initial recommendation was to change the fee structure but still charge a fee to send out transcripts.

Mr. Melbye asked the group to consider dropping fees for current students; the group agreed to the suggestion and updated their recommendations. Those recommendations have been implemented:

- No fees for current students to obtain records or send them to colleges/employers.
- \$6.00 fee for past students to have records copied and forwarded.
- \$0.15 cents per page fee for third party records request.

Money previously generated by transcript fees was used to supplement building counseling office controllable budget and support low-income student needs. The District will work with the high schools to build a budget to support those needs.

VII. BOARD MEMBER REPORTS

School Board members reported on various meetings and activities. Dick Bergstrom attended: an Intermediate School District 917 Insurance Committee meeting—District 917 now is self-insured for medical and dental insurance, AVID program contract signing by student participants making a commitment to the program—student's parent/guardian also signs the contract; Business Day at Civic Plaza hosted by the Bloomington Chamber of Commerce that included a panel of five business leaders followed by a roundtable discussion. Dawn Steigauf attended meetings of the Community Financial Advisory Committee and the Early Childhood Parent Advisory Council and visited classrooms at Normandale Hills, Southwood Center and Valley View Middle School. She attended a Minnesota Department of Education meeting at PACER regarding special education compliance; a state systemic improvement plan is being developed. Planning includes looking at six-year graduation rates; four school districts have been identified to participate—Minneapolis, St. Paul, Osseo, Duluth—expansion to include other districts may occur in the future. Ric Oliva highlighted the Heritage Days Parade—School Board members walked together joined by some City Council members—and expressed appreciation to all who attended the parade and festival event.

VIII. SUPERINTENDENT'S REPORT

Superintendent Les Fujitake presented upcoming calendar dates for School Board members.

Tom Bennett moved, Maureen Bartolotta seconded, to establish the following professional development sessions for equity conversations for the School Board, Andy Kubas facilitator:

October 9, 2017
January 8, 2018
March 12, 2018
May 14, 2018

Motion carried unanimously.

Dick Bergstrom moved, Maureen Bartolotta seconded, to establish the following meeting dates of the Board Student Advisory Council:

Monday	October 23, 2017	High School Meeting
Monday	November 27, 2017	Middle School Meeting
Monday	January 22, 2018	High School Meeting
Monday	February 26, 2018	Middle School Meeting
Monday	April 9, 2018	Middle & High School

Motion carried unanimously.

A special thank you to the Noon Rotary for providing 50 back packs to Indian Mounds and 75 to Valley View Middle School and to the many businesses that provided school supplies to other schools within the District. Their generosity in helping our students is greatly appreciated.

IX. OTHER

None.

X. ADJOURNMENT

There being no further business to come before the School Board, the meeting was adjourned at 7:59 p.m.

Nelly Korman, Clerk